

**North Kootenai Water District
Board Meeting Minutes
November 15, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jim Omerso, Director/Treasurer
Alanna Brooks, Director/Secretary
Jack Hern, Director (arrived 12:44 p.m.)

Staff Present: Brian Werst, District Attorney
Necia Maiani, District Engineer
Dan Messier, Waste Water Supervisor
Robin Potts, Accounts Specialist II

Excused: Mike Galante, District Manager

Visitors: None

B. Consent Agenda

1. Minutes of 11/01/12 Board Meeting
2. Financial Statements

After discussion of the Financial Statements, the motion was made to approve the Consent Agenda.

Director Brooks – motion. Director Omerso – second.
Motion approved.

C. Financial Report

Director Omerso reported that Revenue was above what was projected for this time period but that Costs were also up by a smaller percent.

D. Oral Communications

None

E. Written Communications

None

F. Employee Matters

None

G. District Attorney, Brian Werst

1. Executive Session

None

2. Ordinance No. 2012-05 Bond Ordinance for LID #3

Mr. Werst explained the provisions of the ordinance, which provides for issuance of the Bond as security for the DEQ loan for the project. The loan interest rate is .25%. The first payment on the 30 year installment will be due December 17, 2013.

The motion was made to authorize the issuance of the Bond for LID #3, Chilco East, with the repayment amount of \$148,503 to provide financing for improvements to the system.

Director Stoller – motion. Director Omeroso – second.
Motion approved.

3. Ordinance No. 2012-06 Bond Ordinance for LID #4

Mr. Werst explained the provisions of the ordinance, which provides for issuance of the Bond as security for the DEQ loan for the project. The loan interest rate is .25%. The first payment on the 30 year installment will be due December 17, 2013.

The motion was made to authorize the issuance of the Bond for LID #4, Chilco West, with the repayment amount of \$205,518 to provide financing for improvements to the system.

Director Stoller – motion. Director Omeroso – second.
Motion approved.

4. Winter District Office Hours

There was discussion on changing the office hours during the winter to provide overall safety to the office personnel due to darkness, road conditions and the new building location being in a more isolated area.

The motion was made to set the winter office hours to 7:30 a.m. to 4:00 p.m. during Standard Time and for the staff to post the new hours in the November newsletter.

Director Hern – motion. Director Omeroso – second.
Motion approved.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Scarsella Brothers have completed all items except for a hydro-seed issue. We will wait to see what grass comes up in the spring. If needed, this will be a warranty issue.

2. Pay Request/Change Orders

- a. The motion was made to accept \$1777.50 for Reimbursement #12 for Chilco East DW #1203 from IDEQ representing 73% of the original loan amount.

Director Stoller – motion. Director Brooks – second.
Motion approved.

- b. The motion was made to accept \$2720.00 for Reimbursement #12 for Chilco West DW #1204 from IDEQ representing 93% of the original loan amount.

Director Stoller – motion. Director Brooks – second.
Motion approved.

3. Rimrock Pressure Zone Investigation

Ms. Maiani reported on the testing she and District staff had conducted in the Rimrock area. After isolating different sections to determine leaks, it was discovered that there is a valve at Calico Meadows and Lancaster that is leaking between 150 and 200 GPM. This leak will be scheduled to be repaired as soon as possible.

I. District Manager – Mike Galante

Excused

J. Board Members

None

K. Adjournment

Motion made to adjourn.

Director Hern – motion, Director Omeroso – second.
Motion approved.

Meeting adjourned at 1:41 p.m.

Alanna Brooks
Board Director/Secretary