

**North Kootenai Water District
Board Meeting Minutes
October 18, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:31 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jim Omerso, Director/Treasurer
Jack Hern, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, District Engineer
Steve Cordes, District Engineer
Robin Potts, Accounts Specialist II

Excused: Brian Werst, District Attorney

Visitors: None

B. Consent Agenda

1. Minutes of 10/04/12 Board Meeting
2. Financial Statements – September 2012

Motion was made to approve the Consent Agenda.

Director Brooks – motion. Director Omerso – second.
Motion approved.

C. Financial Report

Director/Treasurer Jim Omerso went over the Summary Sheets he had prepared for his financial report. The Summary shows growth in the Reserve Fund. The full Summary Sheets can be reviewed at the District office.

D. Oral Communications

None

E. Written Communications

A letter had been written by Tom and Sheila Richards expressing concerns about switching from Dalton Gardens Water to North Kootenai Water District. Dalton Gardens Water had previously approached the Richards and Mike Galante on this matter.

F. Employee Matters

There was a City of Hayden Newsletter that had been dropped in the Suggestion Box highlighting a portion of the City's 2012-13 Expenditures. There was no other information and was, therefore, inconclusive on what the suggestion was.

G. District Attorney, Brian Werst

Excused

H. District Engineer – Necia Maiani, PE

1. Project Status Report

The Avondale Project is closed out.

Lakes Highway District inspected the Chilco Waterline Project and found several items to be addressed by Scarsella Brothers. Scarsella Brothers have not gotten back with Ms. Maiani. Mr. Galante asked Ms. Maiani to send Scarsella Brothers a letter giving them a week to comply or the District will have the work completed.

2. Pay Request/Change Orders

None

3. Revenue Bond Update/Financial Review

Karen Osterdock from Welch Comer is reviewing the financials from the Revenue Bond.

4. Gozzer Ranch Intake

Steve Cordes supplied the Board with pictures and drawings of the intake valves at Gozzer Ranch. He and Mr. Galante pointed out the area of a current leak. Mr. Galante informed the Board that on Monday of next week, a new stand will be attached to the pipe to hold it up off the bottom of the lake. This will relieve the stress the pipe is currently under due to the bottom being slanted.

I. District Manager – Mike Galante

1. COLA Discussion

Mr. Galante discussed with the Board some of the area COLA decisions that had been made by other entities. He also reminded them that he had put 1.8% COLA into the 2013 FY Budget.

The motion was made to accept a 1.8% COLA increase for FY2013 effective 10/01/12.

Director Hern – motion, Director Omeroso – second.
Motion approved.

2. Forklift Purchase

There was discussion on the purchase of a forklift with the Board authorizing Mr. Galante to spend up to \$5000.

3. District Sign

Mr. Galante had given the Board members four different options for the engraving of the boulder that has been placed on the District property and will be used for the purposes of a sign. After discussion, the Board decided to have the engraving done as shown in Option B. but to withhold the 208 on the phone number.

4. Bulk Water Sales

This will not be happening due to potential problems that could arise.

5. Conservation Plan

Postponed until next meeting.

J. Board Members

Mr. Omerso asked about the progress on the shop building renovations. The insulation has been installed in the main area, offices are near completion and the bathroom is functional.

K. Adjournment

Motion made to adjourn.

Director Hern – motion, Director Omerso – second.
Motion approved.

Meeting adjourned at 2:07 p.m.

Alanna Brooks
Board Director/Secretary