

**North Kootenai Water District
Board Meeting Minutes
October 4, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:32 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary

Staff Present: Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Brad White, Field Supervisor
Dan Messier, Field Supervisor
Robin Potts, Accounts Specialist II

Excused: Jim Omerso, Director/Treasurer
Jack Hern, Director
Mike Galante, District Manager

Visitors: Dale and Flora Morris
Sonjia MacDonald
Harold Marples

B. Consent Agenda

1. Minutes of 09/20/12 Board Meeting
2. Financial Statements – August 2012

Motion was made to approve the Consent Agenda as written.

Director Stoller – motion, Director Brooks – second.
Motion approved.

C. Oral Communications

None

D. Written Communicatons

President Crimmins informed the Board that a note had been sent to the District from Pat Jonas regarding the smell at his property on Freedom Lane in Harrison. A letter of response had already been sent by Mike Galante explaining the District's plans to correct the problem.

E. Public Hearing

The Public Hearing for the Chilco West LID #4 was opened at 12:35 p.m. A presentation was given by Necia Maiani. Ms. Maiani went over the timeline of the project, the Project cost summary (an estimated \$390,300), the actual Project cost with DEQ assistance (\$202,733), and the cost per EDU (\$4620).

Customers have until November 6, 2012 to pay in full or will automatically be charged an annual amount. The first annual payment will be due October 2013.

Questions were then taken from the Chilco residents that were present. Mr. Morris asked about the potential 20% increase in the Assessment that was mentioned in the Chilco Assessment Notice. Mr. Werst explained the increase could happen if someone went through the procedures and was allowed to back out of the Assessment. There is no anticipation of this happening.

Mr. Marples asked how long we felt the waterline would have air in it. There is no way to know but Mr. Brad White said staff would flush the area weekly until snowfall.

There were no protests written or present. The Public Hearing closed at 12:49 p.m.

F. Employee Matters

1. Employees' COLA

After discussion, the Board elected to table the matter until the next meeting.

G. District Attorney, Brian Werst

1. Executive Session

None

2. Resolution 2012-22, Resolution Disposing of Protest for LID #4

The motion was made to accept Resolution 2012-22 Disposing of Protest for LID #4 or more commonly known as Chilco West

Director Stoller – motion, Director Brooks – second.
Motion approved.

3. Ordinance 2012-04, Ordinance Approving and Confirming the Final Assessment Roll for LID #4

The motion was made to accept Ordinance 2012-04 Approving and Confirming the Final Assessment Role for LID #4, Chilco West.

Director Stoller – motion, Director Brooks – second.
Motion approved.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Report Memo is on file at the District Office.

2. Pay Request/Change Orders

- a. The motion was made to accept Change Order #4 in the amount of -\$62,788.72 for S&L Underground for the Avondale Phase 2 Project.

Director Stoller – motion, Director Brooks – second.
Motion approved.

- b. The motion was made to approve Pay Request #9 in the amount of \$23,222.90 to S&L Underground for the Avondale Phase 2 Project representing 100% completion of the project.

Director Stoller – motion, Director Brooks – second.
Motion approved.

- c. The motion was made to approve Reimbursement Request #11 in the amount of \$821.56 from IDEQ for Chilco East DW#1203

Director Stoller – motion, Director Brooks – second.
Motion approved.

- d. The motion was made to approve Reimbursement Request #11 in the amount of \$3459.40 from IDEQ for Chilco West DW#1204.

Director Stoller – motion, Director Brooks – second.
Motion approved.

3. Revenue Bond Update

The motion was made to approve Task Order #2012-04 for a financial review to be done on the Bond financials.

Director Brooks – motion, Director Stoller – second.
Motion approved.

I. District Manager – Mike Galante

Excused

J. Annual Conservation Plan Review – Dan Messier

Mr. Messier went over his written report with the Board members that were present. The Board decided to put this back on the agenda two meetings from now so those members not present would have a chance to review and come back with any questions that may be had.

K. Board Members

Mr. White approached the Board with the idea to allow Mr. Dick Standish to buy from the District, the potable water he is bringing to the 4-S Ranch on Dodd Road. The Board requested Mr. White and Mr. Messier to speak with Mr. Galante and to come back to the Board with additional information.

L. Financial Report

None

M. Adjournment

Director Brooks made a motion to adjourn. Director Stoller – second.
Motion approved. Meeting adjourned at 2:35 p.m.

Alanna Brooks
Board Director/Secretary