

**North Kootenai Water District
Board Meeting Minutes
August 16, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jim Omeroso, Director/Treasurer
Jack Hern, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer
Robin Potts, Accounts Specialist II

Visitors: None

B. Consent Agenda

1. Minutes of 08/02/12 Board Meeting
2. Financial Statements – July 2012

Motion was made to accept the Consent Agenda.

Director Hern – motion, Director Omeroso – second.
Motion approved.

C. Oral Communications

1. Mr. Galante announced that the District had lost a motor in the pit at Hillside causing Packsaddle Reservoir to get low.
2. Mr. Galante informed the Board that the District would be moving sludge from Gozzer to HARSB. When testing the sludge for this move, it was found that zinc and copper levels were high. HARSB will not accept future sludge with these high levels. There will be an investigation to see why the levels were high and how we can get them lowered.

D. Written Communicatons

1. Payment instructions were received from Unison requiring President Tom Crimmins signature.
2. The District received a letter from Yellowstone Ranch, signed by Ron Hornig, regarding certified property at Gozzer. Mr. Hornig is unhappy with the cost of water and sewer on his Gozzer lot.

E. Employee Matters

None

F. District Attorney, Brian Werst

Excused

G. District Engineer – Necia Maiani, PE

1. Project Status Report

The walk through has been completed in Avondale. All looks good.

The Lancaster project has closed. However, L&L Cargile is requesting payment for asphalt patches.

We have not gotten a response from Scarsella Brothers on the Chilco West project. We need to hear from them before this project can be closed out.

2. Pay Request/Change Orders

A motion was made to approve Pay Request #8 on the Avondale Phase 2 Project to S&L Underground in the amount of \$16,456.85 representing 93% of the contracted amount.

Director Stoller – motion, Director Brooks – second.
Motion approved.

A motion was made to approve Pay Request #4 on the Chilco West Waterline Extension Project to Scarsella Brothers in the amount of \$9,126.66 representing 89% of the contracted amount, \$11,000 in liquid damages.

Director Stoller – motion, Director Brooks – second.
Motion approved.

A motion was made to approve Reimbursement #9 on Chilco East DW#1203 in the amount of \$249,132.14 from IDEQ.

Director Stoller – motion, Director Brooks – second.
Motion approved.

3. Revenue Bond Update

The report is available for review at the District office. The remaining funds equal \$32,312.54

4. GIS Mapping

Discussions with Welch Comer and District staff have occurred on strategy. The pipelines are in the GIS system but require editing for precision. The editing will begin on the recent project areas where new pipe was installed.

H. District Manager – Mike Galante

1. Executive Session

None

2. Meyer Road Project

The total project cost spread sheet was given to the Board. The cost of the project to date is \$647,031.

3. Dalton Water – Richard's Annexation

Mr. Galante has scheduled to meet with Mr. Richard's next week. These potential customers would need to annex into the District and pay Capitalization Fees which would be used in the future to replace their lines when needed.

The Board requested Ms. Maiani to begin a Task Order to begin easement and casing.

I. Board Members

Mr. Galante announced to the Board that he had received a call from DEQ. They wanted us to check our intake valves at Hayden Haven/Gem Shores. Bluegreen Algae has been found in the lake. Our intake valves are clear of these algae.

Ms. Maiani and Mr. Galante attended a Water Shed meeting regarding water rights of the Spokane River and the Aquifer. The group intends to bring smaller groups together to find solutions in the water rights issues between Washington and Idaho.

J. Financial Report

A motion was made to re-modify the agenda to include the Financial Report.

Director Hern – motion, Director Stoller – second.
Motion approved.

The Board discussed some changes that were needed to the current reporting form.

(A motion was made to go into recess at 3:10 p.m. and to reconvene at 5 p.m.)

Director Stoller – motion, Director Omerso – second.
Motion approved.

The meeting reconvened at 5 p.m.)

K. Adjournment

Director Hern made a motion to adjourn. Director Stoller – second.
Motion approved. Meeting adjourned at 5:09 p.m.

Alanna Brooks
Board Director/Secretary