

**North Kootenai Water District  
Board Meeting Minutes  
July 5, 2012**

**A. Call to Order/Roll Call**

Meeting called to order at 12:30 p.m. by Vice President Stoller.

Present: Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Alanna Brooks, Director/Secretary  
Jack Hern, Director  
Jim Omerso, Director/Treasurer

Staff Present: Mike Galante, District Manager  
Karen Osterdock PE, District Engineer

Visitors: None

**B. Consent Agenda**

1. Minutes of 06/21/12 Board Meeting

Postponed until next meeting.

**C. Oral Communications**

None

**D. Written Communications**

1. Quote from Select Euro Systems regarding plans to build conference table in NKWD meeting room for \$3,200. The Board decided to postpone decision until after financial reports presented at the next meeting.
2. Letter from Office Supervisor to Jeffrey Dieckman regarding account. On file.

**E. Treasury Report – Director Omerso**

On schedule for next meeting.

**F. Employee Matters**

None

**G. District Attorney – Brian Werst**

Excused

**H. District Engineer – Karen Osterdock**

1. Project Status Report

See Project Status Update Memo dated July 5, 2012 on file.

2. Pay Requests/Change Orders

- a. Motion made to approve Pay Request #6 to S&L Underground for 86% completion of Avondale Phase 2 project in the amount of \$173,264.59.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- b. Motion made to approve Change Order #4 on Lancaster Waterline project, Contractor L&LCargile, Inc. deducting \$15,384.00 and motion approves Pay Request #6 to L&L Cargile, Inc. for 100% completion of project Lancaster Waterline in the amount of \$33,965.35.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- c. Motion made to approve Change Order #4 on the Chilco West Waterline project, contractor Scarsella Bros. Inc. in the amount of \$28,050.00 for the purpose of Hwy 95 casing installation.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- d. Motion made to approve Pay Request #3 to Scarsella Bros. Inc. for 67% completion of the Chilco West Waterline project in the amount of \$183,156.85

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- e. Motion made to approve Reimbursement Request #1 from IDEQ for Chilco East DWG#120-2012-1 in the amount of \$6,461.00.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- f. Motion made to approve Reimbursement Request #7 from IDEQ for Chilco West DW#1204 in the amount of \$71,767.26.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

**I. District Manager – Mike Galante**

1. Meyer Road – Status Update

District Manager will provide a spread sheet of costs at next Board Meeting

2. Meyer Road – Pay Requests/Change Orders

- a. Final Payment to Steel Structures of America for building the shop building is due in the amount of \$59,046.20. Motion was made to approve payment.

Director Hern – Motion, Director Omerso – Second.  
Motion approved.

- b. Pay Request for Smalls Construction in the amount of \$42,221.75 representing 95% of Office remodel, retainage of \$3,768.14. Motion was made to approve payment.

Director Hern – Motion, Director Omeroso – Second.  
Motion approved.

3. Cell Tower Leases

District Attorney has reviewed final documents for NKWD to sign. Motion was made to approve Unison Site Management cell tower leases for \$121,603.00.

Director Crimmins – Motion, Director Omeroso – Second.  
Motion approved.

4. Gozzer Wastewater Permit

Permit was non-contested and has been issued to allow operation 7 days/week and testing 5 days/week.

5. Peak Fitness Program

Motion was made to continue Corporate Rate of \$35/month with minimum of 5 employees.

Director Crimmins – Motion, Director Omeroso – Second.  
Motion approved.

**J. Board Members**

Director Hern inquired of any term renewals of Board Members for upcoming election. District Manager will provide forms as needed.

**K. Adjournment**

Motion to adjourn.

Director Crimmins – Motion, Director Hern – Second.  
Motion approved. Meeting adjourned at 2:10 p.m.

---

Alanna Brooks  
Director, Secretary