

**North Kootenai Water District
Board Meeting Minutes
May 17, 2012**

A. Call to Order/Roll Call:

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jim Omerso, Director/Treasurer

Staff Present: Mike Galante, District Manager
NeciaMaiani, PE, District Engineer
Brian Werst, District Attorney

Excused: Jack Hern, Director

Visitors: None

B. Consent Agenda:

1. Minutes of 05/03/12 Board Meeting

Motion was made to accept the minutes of the 05/03/12 meeting.
Director Stoller – motion, Director Omerso – second.
Motion approved unanimously by those present.

C. Oral Communications:

None

D. Written Communications:

Dickinson residence from E. St. James requested Board approval to help recover costs associated with leak. Director Omerso made a motion to reimburse 50%. Motion died due to lack of 2nd.
Director Brooks made a motion to reimburse 100% based on the leak location. Motion died due to lack of 2nd.

Director Stoller made a motion to reimburse \$200 then amended motion to \$250 stating if NKWD had been called out to dig the full expense would have been on the District. Director Omerso 2nd.
Director Brooks abstained. Motion carried.

E. Public Hearing: Chilco East – LID #3:

Public hearing opened at 12:59 p.m. No written communication, No oral communication.
Hearing closed at 1:00 p.m.

F. Treasury Report – Jim Omerso:

See “Summary Sheet for the Board Review” and “Monthly Comparison” chart on file.

G. Employee Matters:

None

H. District Attorney – Brian Werst:

1. Executive Session: N/A
2. Resolution 2012-13 Disposition of Protests for LID #3: Director Stoller made a motion to accept Resolution 2012-13 considering & disposing of protests regarding assessment roll for LID #3 Chilco East. Director Omerso 2nd. Motion passed unanimously by those present.
3. Ordinance 2012-02 Confirmation of Assessment Roll for LID #3: Director Stoller made a motion approving and confirming the assessment roll of LID#3 Chilco East for the acquisition, construction and installation of improvement to the District's water system and facilities within the boundaries. Director Omerso 2nd. Motion passed unanimously by those present.

I. District Engineer – NeciaMaiani

1. Project Status Report: See Project Status Update Memo dated May 17, 2012.
2. Pay Requests/Change Orders:
Director Stoller made a motion to approve change order #2 Contractor, Scarsella Bros. Inc. project, Chilco East Waterline to adjusted reduction of \$9876.30. Director Omerso 2nd. Motion approved unanimously by those present.
Director Stoller made a motion to approve Pay Request #2 Contractor, Scarsella Bros. Inc. project, Chilco East Waterline in the amount of \$7846.53. Director Omerso 2nd. Motion approved unanimously by those present.
Director Stoller made a motion to approve change order #1 Contractor, Scarsella Bros. Inc. project, ChilcoWest Waterline to adjusted reduction of \$1712.69. Director Omerso 2nd. Motion approved unanimously by those present.
Director Stoller made a motion to approve Reimbursement Request #8 for Chilco East DW#1203 from IDEQ in the amount of \$8,146.53.
Director Stoller made a motion to approve Reimbursement Request #5 for ChilcoWest DW#1204 from IDEQ in the amount of \$6,595.00.
3. Revenue Bond/Mitigation Adjustments:

Will show up on May reports
4. Rimrock Pressure Zone Investigation:

In progress

J. District Manager – Mike Galante:

1. Cell Tower Leases:

Final documents to be drafted to bring before the Board.
2. Meyer Road Office and Shop:

NKWD crew has been preparing the site and building for construction. Pole building construction has begun. Framing and electrical has begun. Asphalt scheduled for June 18th.

3. 2012-13 NKWD Budget:

Draft has been sent to Treasurer Omeroso for review/modification/discussion.

K. Board Members:

Director Stoller made a motion to amend public notice to include potential fee for voluntary meter turn off/turn on with less than 48 hours notice. Director Omeroso 2nd. Motion approved unanimously.

L. Adjournment

Director Stoller made a motion to adjourn. Director Omeroso – second. Motion approved unanimously by those present. Meeting adjourned at 2:59 p.m.

Alanna Brooks
Director/Secretary