

**North Kootenai Water District
Board Meeting Minutes - Unapproved
March 15, 2012**

A. Call to Order/Roll Call:

Meeting called to order at 12:31 p.m. by President Tom Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jim Omerso, Director/Treasurer
Jack Hern, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Accounts Specialist

Excused: None

Visitors: None

B. Consent Agenda:

Minutes of 03/01/12 Board Meeting

Motion was made to accept the minutes of the 03/01/12 meeting as written.

Director Stoller – motion, Director Brooks – second.
Motion approved unanimously.

C. Oral Communications:

None

D. Written Communications:

None

E. Treasury Report – Jim Omerso

Director Omerso reported that the bottom line is up by 31% over last year.

F. Employee Matters:

None

G. District Attorney – Brian Werst:

The motion was made to amend the agenda such that the attorney could discuss the Chilco capitalization fee. (Item G.6.)

Director Hern – motion, Director Omeroso – second.
Motion approved unanimously.

1. Executive Session

The motion was made to enter into Executive Session under Idaho Code § 67-2345(1)(c) for Real Estate.

Director Hern – motion, Director Stoller – second.

Roll Call Vote:

Ayes – Directors Brooks, Stoller, Omeroso, Hern and Crimmins

Nays – None

The Board entered into Executive Session at 12:47 p.m.

The Board was out of Executive Session at 1:41 p.m.

2. Ordinance 2012-01 Revision of LID #3 Boundaries

To be discussed at a future meeting.

3. Resolution 2012-05 Authorization to Borrow

To be discussed at a future meeting.

4. Resolution 2012-06 Setting a Public Hearing to close LID #3

To be discussed at a future meeting.

5. Resolution 2012-07 Authorization to Join NJPA

The Board discussed joining the National Joint Power Alliance. This will allow the purchase of equipment at a lower price. Membership is free.

The motion was made to adopt Resolution 2012-07 to authorize the joining of the National Joint Power Alliance (NJPA).

Director Stoller – motion, Director Omeroso – second.

Motion approved unanimously.

6. Chilco Cap Fee

The motion was made to direct staff to review capitalization fees and that existing structures within LID #3 & #4 (Chilco area) would be exempt from rate changes resulting from this review.

Director Stoller – motion, Director Brooks – second.

Motion approved unanimously.

H. District Engineer – Necia Maiani, PE:

1. Project Status Report

A copy of this report is available at the District office.

2. Chilco West – LID #4

Bids were opened on Wednesday, 3/14/12. Scarsella Brothers came in as low bidders.

The motion was made to accept Scarsella Brothers bid on Chilco West LID #4 and to issue a Notice of Award.

Director Stoller – motion, Director Omerso – second.
Motion approved unanimously.

3. Pay Requests/Change Orders

None

4. Budget for Remaining Revenue Bond Projects

The auditing process is continuing.

5. Rimrock Pressure Zone Investigation

Ms. Maiani reported that this investigation will continue beginning next week.

I. District Manager – Mike Galante

1. District Office – Property Acquisition

The motion was made to authorize the District's Real Estate agent to make an offer to the listing agent and to begin the purchase negotiations and offer at \$295,000 and to authorize an Earnest check of 10%.

Director Hern – motion, Director Omerso – second.
Motion approved unanimously.

2. Annual Audit

The annual audit was received from Magnusson McHugh with no red flags.

3. Set Public Hearing – Brown Annexation

The motion was made to set a Public Hearing for the annexation of the Brown Property to occur on April 3 and to authorize a Public Notice of the same.

Director Hern – motion, Director Brooks – second.
Motion approved unanimously.

4. RFQ Chilco Generator

Mr. Galante will solicit three quotes for the generator.

J. Board Members:

None

K. Adjournment:

Motion was made to adjourn the meeting.

Director Hern – motion, Director Omerso – second.
Motion approved unanimously.

Meeting adjourned at 2:46 p.m.

Alanna Brooks
Secretary