North Kootenai Water District
Board Meeting Minutes
Held at: Welch Comer Engineering
350 E. Kathleen Avenue
Coeur d'Alene, ID 83815
January 19, 2012

A. Call to Order/Roll Call:
Meeting called to order at 12:45 p.m. by President Crimmins.

Present:	Tom Crimmins, Director/President
	Shirley Stoller, Director/Vice President
	Alanna Brooks, Director/Secretary
	Jim Omerso, Director/Treasurer
	Jack Hern, Director
Staff Present:	Mike Galante, District Manager
	NeciaMaiani, P.E. District Engineer
Excused:	Brian Werst, District Attorney
Visitors:	None

B. Consent Agenda:
1. Minutes of 1/05/2012 Board Meeting and 1/16/12 Special Board Meeting
Motion was mad to accept the minutes of the 1/5/12 & 1/16/12 meetings as written.

Director Stoller – motion, Director Omerso – second.
Motion approved unanimously.

C. Oral Communications:

None

D. Written Communications:

Letter from Mr. Mulligan regarding construction & clean out at the end of his road at 4140 Ohio Match. Mr. Mulligan is asking for 40% reimbursement for rock and leak repair. NKWD will reimburse 20% of the rock for his driveway, but he has already been credited for the leak in accordance to District policy.

E. Treasury Report – Jim Omerso

See Summary sheet on file

F. Employee Matters:

All employee meeting scheduled for February 28, 2012 9:30 a.m. - 12:00 p.m.

G. District Attorney – Brian Werst:

Excused

H. District Engineer – NeciaMaiani:

1) Project Status Report
   See January 19,2012 Welch Comer Memo on file
2) Pay Requests/ Change Orders
   a) DEQ Reimbursement Request #4 – Chilco East:

      The motion was made to approve Reimbursement request #4 for Chilco East for $20,670.50

      Director Stoller – motion, Director Omerso – second.
      Motion approved unanimously.

   b) DEQ Reimbursement Request #1 – Chilco West:

      The motion was made to approve reimbursement request #1 for Chilco West for $9,635.00

      Director Stoller – motion, Director Omerso – second.
      Motion approved unanimously.

   c) Lancaster Waterline Change Order:

      To be discussed with District Manager

   d) Lancaster Waterline Pay Request #2:

      The motion was made to approve Pay Request #2 Lancaster Waterline for $115,851.07 for L & L Cargile, Inc

Director Stoller – motion, Director Omerso – second.
Motion approved unanimously.

I) District Manager – Mike Galante

1) David Korn: Soft Pines Irrigations Meter

The motion was made to write off balance of $254.51 on account #1035837-02

Director Omerso – motion, Director Hern – second.
Motion approved unanimously.

2) Camburn Lawn Proposal:

The motion was made to go forward with Camburn lawn proposal subject to approvel by District attorney.

Director Omerso – motion, Director Hern – second
Motion approved unanimously.

3) DEQ Principle Forgiveness LID 3 & 4:

DEQ Principle Forgiveness LID 3 & 4 in process

4) Lancaster Easements:

All Lancaster easements have been secured to complete project.

5) Office Remediation:

Mold was discovered under tub as well as evidence of moisture near vent fan. Air recirculating is noticeably better to employees. District Manager has made contact with Frontier Real Estate Department in NYC to discuss proposed new office location negotiations. District Manager researching other comps and listing agents as well.

6) Board Members:

The motion was made to go into Executive Session, Idaho code 672345f at 2:30 p.m.

Director Hern – motion, Director Omerso – second
Motion approved unanimously.

Out of Executive Session at 3:45 p.m.

K) Adjournment:

Motion was made to adjourn meeting at 3:55 p.m.

Director Hern – motion, Director Omerso – second.

Motion approved unanimously.