

**North Kootenai Water District  
Approved Board Meeting Minutes  
April 21, 2016**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:34 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Treasurer  
Fred Ogram, Director/Secretary  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Robin Potts, Customer Service Specialist II

Excused: Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer

President Crimmins began the meeting with a moment of silence to remember Vice President Shirley Stoller, who recently passed away.

Mr. Galante requested an amendment to the agenda. The motion was then made to permanently add an item to future agendas for changes and conflicts (will be Item B.) and to add Item I.5. Nate's Lawn and Landscaping Agreement for Service, to today's agenda.

Director Hern – motion. Director Carney – second. Motion approved

**B. Consent Agenda**

1. Minutes of 04/07/16 Board Meeting
2. Financial Reports – March 2016

The motion was made to approve the Consent Agenda.  
Director Hern – motion. Director Carney – second. Motion approved.

**C. Treasury Report – Mike Galante**

Mr. Galante presented the Treasury Report for the month of March 2016.

**D. Employee Matters**

None

**E. Oral Communications**

None

**F. Written Communications**

Mr. Galante sent a letter to a customer regarding plans for a water line replacement.

**G. District Attorney – Brian Werst**

Excused

**H. District Engineer – Necia Maiani, P.E.**

Excused

**I. District Manager – Mike Galante**

1. Executive Session

The motion was made to enter into Executive Session in regards to Idaho Code 74-206 (1)(b).

Director Hern – motion. Director Carney – second.  
Ayes – Directors Crimmins, Carney, Hern, Ogram  
Nays – None

Into Executive Session at 1:48 p.m. Executive Session ended at 2:07 p.m.

2. System Operation Update

- a. Annual brushing of all meters done during April read.
- b. Drained Ohio Match Reservoir and repaired a leak.
- c. Portable generator to arrive next week.
- d. Working on SCADA upgrade.

3. Additional Covered Storage

The motion was made to give Mr. Galante the ability to proceed with the bidding process for a new pole building.

Director Carney – motion. Director Ogram – second. Motion approved

4. Matthew Zastrow Petition for Annexation

The motion was made to set a Public Hearing for May 19<sup>th</sup> for the Zastrow annexation and to reset the Public Hearing for North Idaho Land Investments, LLC annexation from May 5<sup>th</sup> to May 19<sup>th</sup> and to cancel the Board meeting scheduled for May 5<sup>th</sup>.

Director Hern – motion. Director Carney – second. Motion approved

5. Nate’s Lawn and Landscaping Agreement for Service

The motion was made to accept and sign the Agreement for Service with Nate’s Lawn and Landscaping for another year.

Director Carney – motion. Director Hern – second. Motion approved

**J. Board Members**

Discussion took place on the Board vacancy. The Board members decided to take active steps to fill the vacancy. The District Manager was asked to contact potential candidates.

**K. Adjournment**

There being no further business, the motion was made to adjourn at 2:20 p.m.  
Director Hern – motion. Director Ogram – second. Motion approved.

These minutes were approved on \_\_\_\_\_.

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Fred Ogram  
Director/Secretary