

**North Kootenai Water and Sewer District**  
**Board Meeting Minutes**  
**October 15, 2020**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President (arrived at 1:35 p.m.)  
Scott Shellman, Director/Secretary  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director

Staff Present: Jessie Camburn, District Manager  
Suzanne Scheidt, Senior Compliance Specialist  
Robin Potts, Administrative Analyst (minutes recorder)

Excused: Brian Werst, District Attorney  
Necia Maiani, P.E., District Engineer

**B. Agenda Changes and/or Board Member Conflicts**

**C. Consent Agenda**

1. Minutes of September 17, 2020
2. Minutes of October 1, 2020
3. Financials for August 2020
4. Financials for September 2020

The motion was made to accept the Consent Agenda as written.

Director Carney – motion. Director Shellman – second.  
Motion approved.

**D. Treasury Report – Suzanne Scheidt**

**E. Employee Matters**

**F. Oral Communications**

**G. Written Communications**

**H. District Attorney – Brian Werst – Excused**

**I. District Engineer – Necia Maiani, PE – Excused**

**J. District Manager – Jessie Camburn**

1. System Operation Update
2. Pay Request #1 to Cascade Industrial Services for Recoating of Springrock Reservoir

The motion was made to approve Pay Request #1 in the amount of \$67,687.50 for the Springrock tank recoating.

Director Carney – motion. Director Shellman – second.  
Motion approved.

3. Executive Session – None

**K. Board Members**

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:12 p.m.

Director Carney – motion. Director Shellman – second.

Motion approved.

Approved on \_\_\_\_\_.

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Scott Shellman  
Director/Secretary