

**North Kootenai Water District  
Board Meeting Minutes  
November 2, 2017**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer  
Robin Potts, Customer Service Specialist (minutes recorder)

Excused: Thomas Gwin, Director/Treasurer  
Fred Ogram, Director/Secretary

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of 10/19/17 and 10/26/17 Board Meetings
2. Financials – September 2017

The motion was made to approve the Minutes of the 10/19/17 and 10/26/17 Board meetings.

Director Hern – motion. Director Carney – second.  
Motion approved.

The Financials will be held for the next meeting.

**D. Treasury Report**

Mr. Galante presented the Treasury Report. The Board recognized Mr. Galante's efforts for doing such an accurate job on the 2016-17 Budget.

**E. Public Hearing**

1. Freije II Annexation (Nichole's Addition to Twin Lakes)

The public hearing for the annexation of Nichole's Addition to Twin Lakes opened at 12:48 p.m. There being no one present and no written communication, the hearing closed at 12:49 p.m.

2. Twin Lakes Service Area Mitigation Fee

The public hearing for the Mitigation fees being added to the Twin Lakes system opened at 12:50 p.m. There was no one present and there were no written communications. The hearing closed at 12:51 p.m.

**F. Employee Matters**

None

**G. Oral Communications**

None

**H. Written Communications**

None

**I. District Attorney – Brian Werst**

1. Resolution 2017-11 and Order of Annexation: Nichole's Addition to Twin Lakes

The motion was made to approve Resolution 2017-11 for the annexation of the Freije II subdivision, Nichole's Addition to Twin Lakes.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

2. Resolution 2017-12 Mitigation Fees

The motion was made to approve Resolution 2017-12 for Mitigation fees for Twin Lakes and Rimrock.

Motion – Director Hern. Second – Director Carney.  
Motion approved

**J. District Engineer – Necia Maiani, PE**

1. Project Status Report

- a. Discussed additional water rights.
- b. The District's billing program has been incorporated into GIS.
- c. Working with the contractor on the St James project to complete punch list items.

2. CIP Update

3. Change Order #3 St James

The motion was made to approve Change Order #3 for the St James Project in the amount of \$533.82.

Motion – Director Carney. Second – Director Hern.  
Motion approved

4. Pay Request #4 St James

The motion was made to approve Pay Request #4 for the St James Project to Stewart Construction in the amount of \$8,106.83.

Motion – Director Carney. Second – Director Hern.  
Motion approved

**K. District Manager – Mike Galante**

1. System Operation Update

- a. Finucane well is back in operation and is currently being used as lead pump.
- b. Gozzer inlet pump has an issue and has been sent back to the manufacturer. It is under warranty.
- c. Gozzer pumps will be converted over to an 8" Hitachi motor.

2. Hours of Operation

The motion was made to leave the District's operating hours at 4 10-hour days throughout the year.

Motion – Director Carney. Second – Director Hern.  
Motion approved.

3. Medical Insurance Update

The motion was made to accept the Idaho Blue Cross insurance plan and to begin the new plan on January 1, 2018.

Motion – Director Carney. Second – Director Hern.  
Motion approved

4. Williams Road Paving Request

The motion was made to donate \$1,000, payable to CDA Paving, for the paving of Williams Road.

Motion – Director Carney. Second – Director Hern.  
Motion approved

**L. Board Members**

The motion was made to have Curt Carney act as Secretary Pro Tem.

Motion – Director Crimmins. Second – Director Hern.  
Motion approved

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206 (1)(a) for hiring personnel.

Director Hern – motion. Director Carney – second.

Roll Call:

Ayes – Directors Carney, Hern, Crimmins

Nays - None

Entered into Executive Session at 2:31 p.m. Out of Executive Session at 3:14 p.m.

**M. Adjournment**

There being no further business, the motion was made to adjourn at 3:15 p.m.

Director Hern – motion, Director Ogram – second.

Motion approved.

Approved on \_\_\_\_\_.

---

Fred Ogram  
Director/Secretary