

**North Kootenai Water District
Board Meeting Minutes
May 3, 2018**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:31 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Fred Ogram, Director/Secretary
Curt Carney, Director

Staff Present: Chris de Groot, District Manager
Jessica Allen for Brian Werst, District Attorney
Robin Potts, Customer Specialist II (minutes recorder)

Excused: Necia Maiani, PE, District Engineer
Brian Werst, District Attorney

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

Minutes of 04/19/18 Board Meeting

The motion was made to approve the Consent Agenda.

Director Carney – motion. Director Ogram – second.
Motion approved.

D. Public Hearing: Meyer Descendants Trust, LLC Annexation

The public hearing opened at 12:32 p.m. There was no one present and no written communications.
The public hearing closed at 12:33 p.m.

The motion was made to accept the Meyer Descendants Trust, LLC annexation pending adequate legal description and maps.

Director Hern – motion. Director Carney – second.
Motion approved.

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

Letter from Mike Galante to Duffy Smock regarding The Reserves at Twin Lakes, and a letter from customer James R. Jamerson regarding his meter box.

H. District Attorney – Jessica Allen for Brian Werst

1. Executive Session

The motion was made to go into Executive Session under Idaho Code 74-206 (1)(a), for personnel.

Director Hern – motion. Director Carney – second.

Roll Call Vote:

Ayes – Directors Carney, Crimmins, Gwin, Hern, and Ogram

Nays – None

Executive Session began at 1:10 p.m. and ended at 1:24 p.m.

I. District Engineer – Necia Maiani, PE

Excused

J. District Manager – Chris de Groot

1. System Operation Update

- a. Service technicians were rear-ended in a District truck by a mini-van.
- b. Lancaster 5 well pump was removed. There was extensive damage to the pump. Will need to be replaced.
- c. Hillside Sanitary Survey was completed and there were no deficiencies found.

2. Disposal of Microsoft Surface Tablet

The motion was made to declare the Microsoft Surface Tablet to be surplus property of the District and authorize Chris de Groot to dispose of such surplus property in a commercially reasonable manner, pursuant to Idaho Code 42-3212(f).

Director Carney – motion. Director Hern – second.

Motion approved.

3. Replacement Options for the District's Backhoe

The Board asked Mr. de Groot to look for a used Caterpillar 416F2 to lease.

4. Purchase Limits for the District Manager

The motion was made to set spending limits for Chris de Groot at \$5,000 without Board approval.

Director Hern – motion. Director Carney – second.

Motion approved.

K. Board Members

The motion was made to approve payment to Chris de Groot in the amount of \$5,000 in addition to his normal and customary compensation by the District and subject to standard withholding and

deductions. This payment shall be made pursuant to the signing enhancement contained in the December 22, 2017 employment agreement, in light of Mr. de Groot's satisfactory completion of the transitional period.

Director Ogram – motion. Director Carney – second.
Motion approved.

L. Adjournment

There being no further business, the motion was made to adjourn at 1:25 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary