

**North Kootenai Water District
Board Meeting Minutes
April 18, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Thomas Gwin, Director/Treasurer
Curt Carney, Director
Scott Shellman, Director

Staff Present: Chris de Groot, District Manager
Necia Maiani, PE, District Engineer
Jessie Camburn, Field Supervisor
Dan Messier, Wastewater Supervisor
Dave Duthie, Operation Supervisor
Robin Potts, Customer Service Specialist III

Excused: Brian Werst, District Attorney

Visitors: Jack Hern

B. Selection of Secretary Pro Tem

Director Carney was appointed Secretary Pro Tem.

C. Agenda Changes and/or Board Member Conflicts

None

D. Consent Agenda

1. Minutes of March 21, 2019
2. Financials – March 2019

The motion was made to approve the Consent Agenda.

Director Gwin – motion. Director Carney – second.
Motion approved.

E. Treasury Report – Dave Duthie for Chris de Groot

Mr. Duthie presented the Treasury Report for the month of March.

F. Employee Matters

None

G. Oral Communications

None

H. Written Communications

Two will-serve letters had been sent to potential customers.

I. District Attorney – Brian Werst

Excused

J. District Engineer – Necia Maiani, PE

1. Project Status Report

2. Amendment 3 to Task Order 18-01 Tree Farm #3 Revisions

The motion was made to approve Amendment #4 to Task Order 18-01 for test pumping and upsize design for Tree Farm #3 well in the amount of \$5,500.00.

Director Gwin – motion. Director Shellman – second.
Motion approved.

3. Update on Twin Lakes Water Main Replacement

4. Amendment 1 to Task Order 19-02 Gozzer Water and Sewer Capacity Evaluation and Service Sizing

Ms. Maiani reported that Task Order 19-02 and 19-03 had been combined.

The motion was made to approve Amendment 1 to Task Order 19-02 to complete the audit on the Gozzer water and sewer plant not to exceed \$1,800.00.

Director Gwin – motion. Director Carney – second.
Motion approved.

5. Task Order 19-05 Gozzer WWTP Chemical Addition PER

The motion was made to approve an engineering report by Welch Comer on an automated chemical pH system for the Gozzer WWTP in the amount of \$3,200.00.

Director Gwin – motion. Director Shellman – second.
Motion approved.

K. District Manager – Dave Duthie for Chris de Groot

1. System Operation Update

2. Potential Upsizing of Tree Farm Well #2 and Well #3

3. Treatment of Hayden Lake for Eurasian Milfoil by Idaho Department of Agriculture and Potential Impacts to Hayden Haven Gem Shores Water System
4. Approval of Expenditure of \$6,071.00 for Upsizing of Lancaster Main Extension, Ken Bettis Excavating and Landscaping

The motion was made to approve the expenditure of \$6,071.00 for the upsizing of the Lancaster Main Extension to Ken Bettis Excavating and Landscaping.

Director Carney – motion. Director Gwin – second.
Motion approved.

5. Approval of Expenditure of \$7,037.51 for Repairs to Vac Con by Western States Caterpillar

The motion was made to approve the expenditure of \$7,037.51 for repairs to the vac truck.

Director Gwin – motion. Director Shellman – second.
Motion approved

L. Board Members

Discussed the reappointment of Thomas Gwin at the first June Board meeting.

M. Adjournment

There being no further business, the motion was made to adjourn at 2:12 p.m.

Director Carney – motion. Director Shellman – second.
Motion approved.

Approved on _____.

Curt Carney
Director/Secretary Pro Tem