

**North Kootenai Water District
Approved Board Meeting Minutes
January 21, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President (arrived 12:46 p.m.)
Fred Ogram, Director/Secretary
Jack Hern, Director/Treasurer
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Robin Potts, Customer Service Specialist (minutes recorder)

Excused: Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

B. Consent Agenda

1. Minutes of 01/07/16 Board Meeting
2. Financial Reports – December 2015

The motion was made to approve the Consent Agenda.
Director Carney – motion. Director Ogram – second. Motion approved.

C. Treasury Report – Mike Galante

Mr. Galante presented the Treasury Report for the month ending December 2015. Water revenue was ahead of budget. Office and variable monthly expenses were lower than same month, previous year.

D. Employee Matters

None

E. Oral Communications

None

F. Written Communications

A letter was received from Ethelle Bartosovsky. The Board will maintain their policy on reducing charges for her leak once it is repaired.

G. District Attorney – Brian Werst

Excused

H. District Engineer – Necia Maiani, P.E.

Excused

I. District Manager – Mike Galante

1. System Operation Update

- a. Everything is operational except for Lancaster #3 which is still delayed due to weather.
- b. New membranes are being installed at Gozzer this week.

2. Mobile Generator Update

The motion was made to approve the purchase of a Northwest Mobile power generator at a cost of \$59,230 with transfer switches per the packet that Mr. Galante has put together. The purchase is to be made this year.

Director Hern – motion. Director Carney – second. Motion approved.

3. Rimrock Meadows 2nd Addition – Update

The plat had not been recorded at the time of this meeting.

4. Dump Trailer

Mr. Galante requested to purchase a used Eagle dump trailer, single axle, 7000 lb. capacity, 6 x 8 bed for \$4,500. The Board asked Mr. Galante to keep shopping and look for comps with a dual axle trailer.

5. Emergency Customer Notification

Mr. Galante requested improvements to our current customer services with the ability for our customers to call an 800 number on their phones to get current amounts owed and to be able to make a payment. Also, to improve our outbound services by being able to send a text to customer's smart phones during an emergency situation.

The motion was made to expand CSI services to include the 800 number and outbound service. Director Carney – motion. Director Hern – second. Motion approved.

6. Emergency Inter-tie – Valley Green/Hayden Orchards

Hayden Lake Irrigation has said they would agree to allow the District to tie-into their lines for emergency water outages at Valley Green and Hayden Orchards, as long as the District pays for it. The Board directed Mr. Galante to move forward by having Welch Comer develop a Task Order.

J. Board Members

Director Stoller reminded the other Board members that it was time for Mr. Galante's annual evaluation. The Board decided to meet for this purpose at the February 4th Board meeting. Hopefully, they will be able to meet with Mr. Galante for his evaluation on February 18th.

K. Adjournment

There being no further business, the motion was made to adjourn at 1:53 p.m.

Director Hern – motion. Director Carney – second. Motion approved.

These minutes were approved on _____.

Fred Ogram
Director/Secretary