

**North Kootenai Water District
Board Meeting Minutes
May 2, 2013**

A. Call to Order/Roll Call

Meeting called to order at 12:33 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary

Absent/Excused: Jack Hern, Director
Jim Omerso, Director/Treasurer

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, District Engineer
Robin Potts, Customer Service Specialist II

Visitors: None

B. Consent Agenda

1. Minutes of 04/18/13 Board Meeting

The motion was made to approve the Consent Agenda with changes.

Director Stoller – motion. Director Brooks – second.
Motion approved.

C. Oral Communications

None

D. Written Communications

Mr. Galante had sent a letter and review documents to Gary and Page Clark regarding an easement. He will contact them next week.

E. Public Hearing

The Public Hearing for the Ravenwood RV Resort annexation opened at 12:38 p.m. There was no one present and no written communication had been received. The Public Hearing closed at 12:39 p.m.

F. Employee Matters

None

G. District Attorney, Laura McAloon

1. Executive Session

A motion was made to go into Executive Session under Idaho Code 67-2345(1c).

Director Stoller – motion. Director Brooks – second.
Roll Call Vote – Ayes: Directors Brooks, Stoller and Crimmins
Nays – None

The Board entered into Executive Session at 12:53 p.m. They were out of Executive Session at 1:48 p.m.

2. Bond Ordinance 2013-01 LID #3

A motion was made to adopt Bond Ordinance 2013-01 for the issuance of the final Bond Ordinance for the area commonly known as Chilco East with the principal amount being \$150,716.

Director Stoller – motion. Director Brooks – second.
Motion approved.

3. Bond Ordinance 2013-02 LID #4

A motion was made to adopt Bond Ordinance 2013-02 for the issuance of the final Bond Ordinance for the area commonly known as Chilco West with the principal amount being \$230,937.

Director Stoller – motion. Director Brooks – second.
Motion approved.

4. Resolution 2013-06 Adopting the Annexation of Ravenwood RV Resort

The motion was made to adopt Resolution 2013-06 annexing the Ravenwood RV Resort into the District. Notice has been published.

Director Stoller – motion. Director Brooks – second.
Motion approved.

5. Resolution 2013-07 Adopting NKWD Medical Expense Reimbursement Plan

The motion was made to adopt Resolution 2013-07 regarding the Medical Expense Reimbursement Plan of the employees of the District.

Director Stoller – motion. Director Brooks – second.
Motion approved.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Ms. Maiani reported on the Gozzer odor control. We began injecting on Saturday and will monitor the treatment plant closely.

The Gozzer sludge meets class A standards. Plans for disposal continue to be made.

An e-mail containing NKWD Construction Standards has been sent to the Board for review. Action to finalize and adopt could be taken at the next meeting.

Mr. Galante is pursuing easements for the Strahorn waterline installation.

The analysis from the Gallon Charge Rate will be presented to the Board later this summer to coincide with the FY 2014 Budget.

2. GIS Mapping

Welch Comer has concluded that the GIS Mapping is not cost effective at this time. However, research will continue.

3. CIP Update

Ms. Maiani presented an update Capital Improvement Plan. The District employees will put in the services and do restoration on St. James to reduce costs.

I. District Manager – Mike Galante

1. St James Lakes Highway District Project

Lakes Highway communicated with Mr. Galante that they would pay NKWD to repave the road on this project. This will reduce the project cost.

2. Mt. View Terrace – Meter Installation Update

The radio read meter replacement has begun.

3. Vactor Truck

Mr. Galante went over a couple of different used vactor trucks that he had found online. A motion was then made to proceed with the purchase of a vactor truck, not to exceed \$80,000.

Director Stoller – motion. Director Brooks – second.
Motion approved.

4. Building Security

Ms. Potts had gone to a meeting in Washington and gotten information on office security and requested security cameras be installed in the building and parking lot. The Board agreed to the request.

J. Board Members

The Board decided to cancel the next Board meeting which would have taken place on May 16th. Three Board members will not be able to attend so there will not be a quorum.

K. Adjournment

There being no further business, the motion was made to adjourn.

Director Stoller – motion, Director Brooks – second.
Motion approved.

Meeting adjourned at 3:16 p.m.