

**North Kootenai Water District
Board Meeting Minutes
March 21, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:43 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Thomas Gwin, Director/Treasurer
Curt Carney, Director (minutes recorder)

Staff Present: Chris de Groot, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Jessie Camburn, Field Supervisor
Dan Messier, Wastewater Supervisor
Dave Duthie, Operation Supervisor

Excused: Scott Shellman, Director

Visitors: Richard, Mary and Christopher Hartman

B. Selection of Secretary Pro Tem

Director Carney was appointed Secretary Pro Tem.

C. Agenda Changes and/or Board Member Conflicts

None

D. Consent Agenda

1. Minutes of March 7, 2019
2. Financials – February 2019

The motion was made to approve the Consent Agenda.

Director Gwin – motion. Director Carney – second.
Motion approved.

E. Treasury Report

F. Employee Matters

None

G. Oral Communications

None

H. Written Communications

None

I. District Attorney – Brian Werst

Executive Session

None

J. District Engineer – Necia Maiani, PE

1. Project Status Report
2. Excelsior Beach Service Analysis
3. Task Order 19-04 Twin Lakes Water Main Replacement

The motion was made to accept Task Order 19-04 for analysis of a mainline replacement at Twin Lakes not to exceed \$5,400.00.

Director Gwin – motion. Director Carney – second.
Motion approved.

4. Lancaster Easement for Avondale Irrigation District

The motion was made to allow Chris to grant Avondale Irrigation District an easement across Lancaster wellsite.

Director Gwin – motion. Director Carney – second.
Motion approved.

5. Reconciliation of Shared Costs for Lancaster Joint Water Main Construction Project
6. DEQ Planning Grant Funding Approved

K. District Manager – Chris de Groot

1. System Operation Update
2. Twin Lakes Main Replacement
3. Hartman Annexation

The motion was made to allow the Hartman's to be annexed into the District, individually, when water capacity is available.

Director Gwin – motion. Director Carney – second.
Motion approved.

4. Approval of Expenditure of \$7,978.25 for a Control Panel for Tree Farm Well #3, United Crown

The motion was made to allow the expenditure of \$7,978.25 to United Crown for the installation of a control panel at Tree Farm Well #3.

Director Gwin – motion. Director Carney – second.
Motion approved.

L. Board Members

None

M. Adjournment

There being no further business, the motion was made to adjourn at 2:48 p.m.

Director Carney – motion. Director Gwin – second.

Motion approved.

Approved on _____.

Director/Secretary Pro Tem