

**North Kootenai Water District  
Board Meeting Minutes  
September 19, 2013**

**A. Call to Order/Roll Call**

Meeting called to order at 12:34 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Jack Hern, Director, Treasurer  
Alanna Brooks, Director/Secretary  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Necia Maiani, District Engineer  
Robin Potts, Customer Service Specialist II

Visitors: None

**B. Consent Agenda**

1. Minutes of 09/05/13 Board Meeting
2. Financials

Director Stoller made some corrections to the 09/05/13 Minutes. She then made the motion to approve the minutes with the corrections but to postpone the financials until next meeting.

Director Stoller – motion. Director Hern – second. Director Crimmins – abstained due to his absence at the last meeting.  
Motion approved.

**C. Treasury Report – Mike Galante**

Mr. Galante reported that the year-to-date revenue is \$2,646,000. The 2013 budgeted revenue was \$2,980,000. We just billed out approximately \$324,000 for the last month in the Fiscal Year.

**D. Employee Matters**

None

**E. Oral Communications**

None

**F. Written Communications**

1. Mr. Galante received notice from Lakes Highway District that they would be replacing a culvert in the Rimrock system. This will potentially take out 100 feet of our water lines. This will occur in October.
2. Mr. Galante sent a conditional will-serve letter to Dale Kerr for an area of possible service at Meadow Wood Lane and English Point.

**G. District Attorney, Brian Werst**

Excused

**H. District Engineer – Necia Maiani, PE**

1. Project Status Report

- a. The record drawings for the Gozzer Odor Control and the Strahorn Waterline have been completed and will be sent to IDEQ.
- b. The City of St. Maries collected samples of the Gozzer sludge. Pending the results from the lab, Welch Comer will evaluate the potential effect of the Gozzer sludge on the St. Maries system.
- c. Eric Shanley of Lakes Highway District has requested more road bores on St. James. All additional work requested by Mr. Shanley will increase the costs to Welch Comer by approximately \$1,500.

2. CIP Update

Ms. Maiani gave a brief update to the Capital Improvement Plan. The documentation can be reviewed at the District office.

3. St James Initial Task Order

Previously discussed during the Project Status Report

**I. District Manager – Mike Galante**

1. Vac Truck Purchase

The District is still searching for a Vac Truck.

2. Lancaster Well #1 - Update

Mr. Galante reported that he has had no response from Dan O'Keefe.

3. Bank Signature Cards

Mike had Board members sign new bank signature documents.

**J. Board Members**

There was some discussion regarding the new Ravenwood RV Resort and a possible new subdivision east of Ravenwood.

**K. Adjournment**

There being no further business, the motion was made to adjourn.

Director Hern – motion, Director Stoller – second.

Motion approved.

Meeting adjourned at 1:34 p.m.

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Alanna Brooks  
Board Director/Secretary