

**North Kootenai Water District
Approved Board Meeting Minutes
February 18, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Fred Ogram, Director/Secretary
Jack Hern, Director/Treasurer
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Robin Potts, Customer Service Specialist II (minutes recorder)

Excused: Shirley Stoller, Director/Vice President
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

B. Consent Agenda

1. Minutes of 02/04/16 Board Meeting
2. Financial Reports – January 2016

The motion was made to approve the minutes as written.
Director Carney – motion. Director Hern – second. Motion approved.

The motion was made approve the Financial Report.
Director Hern – motion. Director Carney – second. Motion approved.

C. Treasury Report – Mike Galante

Mr. Galante presented the Treasury Report for the month of January 2016. Water revenue was down from the prior month. All financials were within budget except for Cost of Goods which was off due to the purchase of membranes for the Gozzer Treatment Plant.

D. Employee Matters

None

E. Oral Communications

None

F. Written Communications

None

G. District Attorney – Brian Werst

Excused

H. District Engineer – Necia Maiani, P.E.

Excused

I. District Manager – Mike Galante

1. Executive Session

No need for Executive Session.

2. System Operation Update

- a. Mr. Galante discussed the operation of the pump at Lancaster 3.
- b. New SCADA upgrade is being installed this week.

3. Lancaster Well Field Generator

Mr. Galante discussed the installation of the generator.

4. Fernan Estates – Update

Mr. Galante met with the CEO and COO of the Idaho Independent Bank regarding the Fernan Estates water situation. Mr. Galante advised the Board not to accept an application for water service from Fernan Estates or Idaho Independent Bank in regards to this water system.

5. New Chlorination System - Update

After discussion with Suzanne Scheidt of IDEQ, Mr. Galante has decided against using a tablet Trichlo chlorination system. This is due to the tablets possibly having an acidic pH. A change in the water chemistry could have an effect on the pipes and the current alkalinity of the system.

J. Board Members

None

The Board recessed at 1:48 p.m. and reconvened at 2:00 p.m. to meet with the employees of the District. Joining the meeting at 2 p.m. were:

Brad White, Debbie Wilson, Jessie Camburn, Jared Felton, Nate Ferguson, Kyle McCormick, Angie Richards, Robert Bush, and Dave Duthie.

K. District Manager: Mike Galante

Mr. Galante complimented the employees for a good year. He stated that IDEQ found no deficiencies in any of the systems visited during their Sanitary Surveys. He said this was very hard to achieve. He stated we had a hard working crew and office staff and that customer satisfaction was high. There were no lost time incidents due to injuries for the entire year. Debbie did a fantastic job preparing for the annual audit. The District had a “clean” audit.

L. Board Members

Director Crimmins thanked the staff for a good year. Director Carney said that he was impressed with the comradery of the staff. Director Hern asked the staff questions about the valve exercising equipment.

M. District Employee

Mr. White praised employee Robert Bush and said he had taken to on-call faster than any other new employee. Mr. Galante let the Directors know that Jessie Camburn had done a good job regarding the GIS mapping and how that would help the District. He also said Debbie Wilson was working to obtain a customer messaging feature through our billing system to reach customers through e-mail, text, and/or phone.

Mr. Galante then presented an idea to the Board, of the District offices going to a 4-day, 10-hour work week. The Board took that under advisement and will get back with the employees.

N. Adjournment

There being no further business, the motion was made to adjourn at 3:00 p.m.
Director Hern – motion. Director Ogram – second. Motion approved.

These minutes were approved on _____.

Fred Ogram
Director/Secretary