

**North Kootenai Water District
Board Meeting Minutes
September 6, 2012**

A. Call to Order/Roll Call:

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jack Hern, Director (Tardy)
Jim Omerso, Director/Treasurer

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer
Brian Werst, District Attorney

Visitors: None

B. Consent Agenda:

1. Minutes of 8/16/12 Board Meeting

Director Stoller made a motion to accept consent agenda, Director Omerso 2nd, motion approved.

Motion made by Director Stoller to amend the agenda to include public hearing as advertised. Director Omerso 2nd, motion approved.

C. Oral Communications:

None

D. Written Communications:

The Public Hearing for the 2012-2013 FY Budget was opened at 12:37 p.m. There was no one present and there was no written communication. The Public Hearing was closed at 12:39 p.m.

E. Employee Matters:

F. District Attorney – Brian Werst:

1. Executive Session: N/A
2. Ordinance 2012-03 Approving and Confirming the Amended Assessment Roll for LID #3:
Director Stoller made a motion to accept Ordinance 2012-03 approving and confirming the amended assessment roll for LID #3. Director Omerso 2nd, motion approved.
3. Resolution 2012-20 Accepting the Proposed Assessment Roll for Public Hearing on LID #4:
Director Stoller made a motion to accept Resolution 2012-20 accepting the proposed assessment roll for Public Hearing on LID #4 Chilco West; setting the time, place and publication of notice for said hearing. Director Omerso 2nd, motion approved.
4. Resolution 2012-21 Acceptance of the 2012-2013 Fiscal Year Budget:

Director Stoller made a motion to accept Resolution 2012-21 adopting a budget for fiscal year 2012/2013. Director Omeroso 2nd, motion approved.

G. District Engineer: Necia Maiani

1. Project Status Report:
Chilco West final walkthrough occurred 8/24. NSF approval of the meter setters has been received.
2. Pay Requests/Change Orders/DEQ Reimbursement Requests:
Director Stoller made a motion to pay Pay Request #5, \$16,530.00 to Scarsella Bros. Inc for 95% completion of Chilco West Waterline. Director Omeroso 2nd, motion approved.
Director Stoller made a motion to approve Reimbursement Request #10 Chilco East DW#1203 in the amount of \$42,016.00 from IDEQ. Director Omeroso 2nd, motion approved.
Director Stoller made a motion to approve Reimbursement Request #10 Chilco West DW#1204 in the amount of \$89,480.00 from IDEQ. Director Omeroso 2nd, motion approved.
3. Chilco West LID #4
 - a. Request to Increase DEQ Loan: Letter to IDEQ on file requesting loan increase of \$9,224.00
 - b. Engineer's Report of Costs and Estimated Assessment Roll: Analysis sheet dated 8/28/12 on file
4. Chilco East LID #3
 - a. Engineer's Report of Costs and Estimated Assessment Roll: Analysis sheet dated 8/28/12 on file
5. Revenue Bond Update: Summary sheet on file.

H. District Manager – Mike Galante:

1. Dalton Water – Richard's Annexation:
Neither signed petition from Mr. Richards nor any interest to do so has been received by the District.
2. Walgreen's:
Exploratory excavation has revealed that the potable water line is 6.5' away from the pressure sewer in a parallel installation. Code requires them to be 10' apart on the parallel. Solution will need to be approved prior to the District accepting.
3. Avondale/Ogram: NKWD will remove & replace 4" rock that was ruined during construction at Mr. Ogram's property.
4. Customer Service Agreement: The NKWD Board members agreed that it would be better not to push the matter with those that have not signed the Customer Service Agreement.
5. Carlin Bay: CBPOA is sending a letter to their general membership asking for a vote to convey their wastewater assets to NKWD to take over their wastewater system. A 2/3 vote is required.
6. Surplus Mack Truck: Director Hern made a motion to surplus NKWD's late 70's Mack dump truck to sell above \$4K. Director Omeroso 2nd, motion approved.

I. Board Members:

Director Stoller suggested that the District lights be turned off when not in use in order to conserve.

Discussion of the purchase of a forklift and mini excavator for the District was approved. The District will send an employee to an auction in Olympia, WA

Discussion of the Gozzer leak required a motion to approve Task Order 1202 in the amount of \$1500 to survey the bottom of Lake CDA where the leak is at Gozzer Ranch. Director Omeroso made the motion, Director Hern 2nd, motion approved.

Discussion of foul odor at Arrow Point, lead to motion to approve Task Order 1203 in the amount of \$5,000 to design a forced air odor control for the foul odor situation at Arrow Point. Director Hern motion, Director Omeroso 2nd, motion approved.

J. Financial Report: To be discussed at next meeting

K. Adjournment: Motion to adjourn. Director Hern – motion, Director Omeroso– Second. Motion approved. Meeting adjourned at 3:17 p.m.

