

**North Kootenai Water District
Board Meeting Minutes
December 21, 2017**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:28 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Fred Ogram, Director/Secretary, (minutes recorder)
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer

Excused: Brian Werst, District Attorney

Visitors: Michelle Haneline, CPA, Magnuson, McHugh and Company, P.A.
Korby Baker, Senior Auditor, Magnuson, McHugh and Company, P.A.
James Mitchell

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of 12/07/17 Board Meeting
2. Financial Reports – November 2017

The motion was made to approve the Consent Agenda.

Director Carney – motion. Director Gwin – second.
Motion approved.

D. Treasurer Report

Mr. Galante went over the November Treasury Report

E. Employee Matters

None

F. Oral Communications

1. Michelle Haneline, CPA and Korby Baker, Senior Auditor, presented and discussed the 2017 Audit. The audit was clean and without exceptions.
2. James Mitchell spoke to the Board regarding the Ranch Valley Well easement and fencing.

The motion was made to have Welch Comer develop a Task Order to determine the District's access to the Ranch Valley Well.

Director Hern – motion. Director Gwin – second.
Motion approved.

G. Written Communications

None

H. District Attorney – Brian Werst

Excused

I. District Engineer – Necia Maiani, PE

1. Project Status Report
2. Hillside Services – Task Order

J. District Manager – Mike Galante

1. System Operation Update
2. Gozzer Lake Pumps – Electrical Considerations

The motion was made to have Welch Comer put together a Task Order proposal to develop a bid document for Gozzer influent tanks special coatings and bypass.

Director Hern – motion. Director Carney – second.
Motion approved.

K. Board Members

Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206 (1) (a) for hiring personnel.

Director Hern – motion. Director Crimmins – second.

Roll Call:

Ayes – Directors Carney, Hern, Crimmins, Ogram and Gwin

Nays - None

Entered into Executive Session at 2:18 p.m. Out of Executive Session at 2:27 p.m.

The motion was made to contact Candidate C and direct chair to draft an Offer of Employment.

Director Hern – motion. Director Carney – second.

Motion approved.

L. Adjournment

There being no further business, the motion was made to adjourn at 2:30 p.m.

Director Hern – motion, Director Carney – second.

Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary