

**North Kootenai Water District
Board Meeting Minutes
July 16, 2015**

A. Call to Order/Roll Call

Meeting called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II

Excused: Fred Ogram, Director/Secretary
Jack Hern, Director/Treasurer

B. Consent Agenda

1. Minutes of 07/02/15 Board Meeting
2. Financial Reports – May & June 2015

The motion was made to approve the 7/02/15 Board Meeting minutes but to hold the Financial Reports until the next meeting.

Director Stoller – motion. Director Carney – second.
Motion approved.

C. Public Hearing: SWA7, LLC Annexation

The Public Hearing opened at 12:33 p.m. No one came to the hearing and there were no written communications. The Public Hearing closed at 12:34 p.m.

D. Treasury Report – Mike Galante

Water revenue rose 73% in one month. Budget for water revenue will be less than actual. Power bill is up but overall expenses are on track with budgeted amount. Capitalization fees are down.

E. Employee Matters

None

F. Oral Communications

None.

G. Written Communications

A letter was received from customer Ethelle Bartosovsky, requesting we leave her water turned off.

H. District Attorney – Brian Werst

Mr. Werst requested the Board appoint a secretary pro tem for today's meeting due to the absence of Secretary Fred Ogram.

Director Stoller nominated Director Carney to act as secretary pro tem. Director Carney second the nomination. All approved.

1. Executive Session

There was no need for an Executive Session.

2. Order Adopting the SWA7, LLC Annexation

The motion was made to adopt Resolution 2015-02 for the SWA7, LLC annexation.

Director Stoller – motion. Director Carney – second.
Motion approved.

3. K & L Gates Office Status

K & L Gates Global has announced the closing of their Spokane office. Mr. Werst said the office has been approached by two different, more local, law firms regarding adding the Spokane office to their firms. Mr. Werst will keep the Board informed as more information is obtained.

4. Notice of Public Hearing – FY 2015-16 Budget

The Board discussed the dates for the FY 2015-16 Budget Public Hearing and the Rates Workshop.

The motion was made to have the Public Hearing for the FY 2015-16 Budget on September 17, 2015.

Director Stoller – motion. Director Carney – second.
Motion approved.

The motion was made to have the annual Rates Workshop on August 20th beginning at 10 a.m., to be held at Welch Comer.

Director Carney – motion. Director Stoller – second.
Motion approved.

I. District Engineer – Necia Maiani, P.E.

1. Project Status Report

- a. An analysis was done on the subdivision named Rimrock Meadows 2nd Addition.
- b. All work has been completed on the Arrow Point Lift Station.
- c. The installation of the Strahorn PRV was completed by the District last month. Record drawings will be complete this week and submitted to DEQ for approval.

2. CIP Update

- a. Hillside meter replacement moved out one year.
- b. Discussed when Lancaster Well #6 would possibly be needed and the money the District would need at that time.
- c. St. James meter set replacement will begin within the next couple of months.

3. Rimrock Mitigation Fees

Discussed the pipe that would be needed to support 58 new lots in the Rimrock Meadows 2nd Addition development. Also discussed the possible mitigation fees and late comer fees.

J. District Manager – Mike Galante

1. System Operation Update

- a. Peak hours have been taxing some of the District's systems.
- b. New stair project at Honeysuckle Hills is now complete.
- c. A third pump will be needed in the near future to pump water to the Packsaddle Reservoir.
- d. Jesse Nichols has nearly completed the SCADA panels in the three remaining systems.

2. Water Rights Update

IDWR has decided that all of the District's ground water permits and licenses can have APOD (alternate points of diversion) status. Future RAFN rights are included and will be determined at the time of permitting.

3. Rimrock Meadows 2nd Addition Update

Previously discussed under I.3.

4. St. Maries Meters

Mr. Galante discussed the possibility of a future purchase of some meters from the City of St. Maries.

The motion was made to give Mr. Galante permission to purchase 150 meters at 50% off, or in that range.

Director Stoller – motion, Director Carney – second.
Motion approved.

K. Board Members

Director Carney wanted to say how clean and functional he had found the pump houses during his recent tour. He praised Mr. Galante and the District crew for this. He asked Mr. Galante to let the crew know he was appreciative of their efforts.

L. Adjournment

There being no further business, the motion was made to adjourn at 2:29 p.m.

Director Carney – motion, Director Stoller – second.
Motion approved.

Director