

**North Kootenai Water District
Board Meeting Minutes
December 3, 2015**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jack Hern, Director/Treasurer
Curt Carney, Director
Fred Ogram, Director/Secretary

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II (Minutes Recorder)

Visitors: Bart North arrived at 12:35 p.m.

The motion was made to amend the agenda to include I. 4. AES Proposal.

Director Stoller – motion. Director Hern – second.
Motion approved.

B. Consent Agenda

1. Minutes of 11/19/15 Board Meeting

The motion was made to approve the Consent Agenda containing the 11/19/15 Board meeting minutes.

Director Stoller – motion. Director Hern – second.
Director Crimmins abstained. Motion approved.

C. Public Hearing: Freije Annexation

The public hearing opened at 12:32 p.m. There was no one present and no written communications had been received. The public hearing was closed at 12:33 p.m.

D. Employee Matters

None

E. Oral Communications

Bart North addressed the Board on the behalf of Del Kerr, developer of Rimrock Meadows 2nd Addition. Mr. Kerr does not want the District to require he have a Security bond for the project. He also requested the Warranty bond be reduced from 100% to 10%. The Board did not agree with either request.

F. Written Communications

None

G. District Attorney – Brian Werst

1. Executive Session

There was no need for Executive Session.

2. Resolution 2015-08 and Order of Annexation - Freije

The motion was made to approve Resolution 2015-08 and the Order of Annexation for the property commonly known as Freije.

Director Stoller – motion. Director Carney – second.
Motion approved.

3. Special Cap Fee

Mr. Werst went over the Idaho Supreme Court's ruling for Special Cap Fees.

4. Resolution 2015-09 – Amended Cap Fee

The motion was made to approve Resolution 2015-09 amending the Cap fee as it now stands.

Director Stoller – motion. Director Ogram – second.
Motion approved.

H. District Engineer – Necia Maiani, P.E.

1. Project Status Report

Ohio Match Booster Station plans have been completed and submitted to Mr. Galante for review. His comments will be incorporated and a DEQ submittal will be prepared.

Jesse Camburn has been working with staff from Welch Comer on GIS training.

2. CIP - Update

Ms. Maiani rearranged projects on the CIP to move up the installation of generators and the installation of radio-read meters on Lookout Drive.

Mr. Galante presented information on the District's fleet of trucks.

The motion was made to give Mr. Galante permission to dispose of the 2007 GMC ¾ ton pickup that is no longer needed for the District's operations and purposes, in a commercially reasonable manner.

Director Carney – motion. Director Hern – second.
Motion approved.

The motion was made to give Mr. Galante permission to solicit bids for a new Chevy ½ ton pickup with a maximum \$27,000 budget.

Director Hern – motion. Director Carney – second.
Motion approved.

I. District Manager – Mike Galante

1. System Operation Update

Lancaster Well #3 pump replacement was postponed again due to weather.

2. Standby Generators

Mr. Galante presented the Board with costs and scheduling of generators at the well houses.

The motion was made to approve Mr. Galante's scheduling for the generators and to move forward.

Director Carney – motion. Director Ogram – second.
Motion approved.

3. Rimrock Meadows 2nd Addition - Bonding

This was previously discussed under Section D. Oral Communications.

4. AES Proposal

The scada panels have been built, approved, and installed. The office PLC needs to be upgraded to accommodate these and possible future panels.

The motion was made to approve the contract with AES to install Productivity 3000 for \$12,000 and make the system 100% operational.

Director Hern – motion. Director Carney – second.
Motion approved.

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn at 2:55 p.m.

Director Hern – motion, Director Stoller – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary