

**North Kootenai Water District  
Board Meeting Minutes  
October 17, 2019**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:31 p.m. by Vice President Hern.

Directors Present: Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer (arrived 12:42 p.m.)  
Scott Shellman/Secretary, Director (minutes recorder)  
Curt Carney, Director

Staff Present: Chris de Groot, District Manager  
Necia Maiani, PE, District Engineer  
Jessie Camburn, Field Supervisor

Excused: Tom Crimmins, Director/President  
Brian Werst, District Attorney

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to amend the agenda to add an Executive Session

Director Carney – motion. Director Shellman – second.  
Motion approved.

**C. Consent Agenda**

1. Minutes of October 3, 2019
2. Financials September 2019

The motion was accepted the consent agenda as written.

Director Gwin – motion. Director Shellman – second.  
Motion approved.

**D. Treasury Report – Chris de Groot**

**E. Employee Matters**

**F. Oral Communications**

**G. Written Communications**

**H. District Attorney – Brian Werst**

Excused

**I. District Engineer – Necia Maiani, PE**

Project Status Report

**J. District Manager – Chris de Groot**

1. System Operation Update
2. Approval of Expenditure - \$49,500 to Bigfoot Technical Services for Gozzer Ranch SCADA Project

The motion was made to approve \$49,500 to Bigfoot Technical Services for Gozzer SCADA Project to be paid for out of Gozzer fund balance.

Director Carney – motion. Director Gwin – second.  
Motion approved.

**K. Board Members**

Executive Session

The motion was made to go into Executive Session under Idaho Code 74-206 (1)(b).

Director Carney – motion. Director Gwin – second.  
Roll Call – Ayes: Directors Shellman, Carney, Hern, and Gwin  
Nays: None  
Time into Executive Session: 1:22 p.m. Out at 1:58 p.m.

**L. Adjournment**

There being no further business, the motion was made to adjourn at 1:59 p.m.

Director Carney – motion. Director Gwin – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Scott Shellman  
Director/Secretary