

**North Kootenai Water District
Board Meeting Minutes
September 15, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by Director Jack Hern.

Directors Present: Jack Hern, Director/Treasurer
Fred Ogram, Director/Secretary
Curt Carney, Director
Thomas Gwin, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Services Specialist II (minutes recorder)

Excused: Tom Crimmins, Director/President

B. Agenda Changes and/or Board Member Conflicts

The motion was made to have Jack Hern act as Board President pro tem, for the remainder of this meeting.

Director Carney – motion. Director Gwin – second.
Motion approved.

C. Consent Agenda

1. Minutes of 09/01/16 Board Meeting

The motion was made to accept the 09/01/16 Board meeting minutes as written.

Director Ogram – motion. Director Carney – second.
Motion approved

2. Financial Reports – August 2016

The motion was made to accept the August 2016 Financial reports.

Director Hern – motion. Director Carney – second.
Motion approved.

D. Public Hearings

1. Fee Changes

The public hearing opened at 12:33 p.m. There being no oral or written response, the public hearing closed at 12:34 p.m.

2. 2016-2017 FY Budget

The public hearing opened at 12:34 p.m. There being no oral or written response, the public hearing closed at 12:34 p.m.

E. Treasury Report

Mr. Galante presented the August Treasury report.

F. Employee Matters

None

G. Oral Communications

None

H. Written Communications

None

I. District Attorney – Brian Werst

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206(1)(i).

Director Carney – motion. Director Ogram – second.

Roll Call:

Ayes: Directors Carney, Gwin, Hern and Ogram

Nays: None

Entered into Executive Session at 1:20 p.m. Out at 1:42 p.m.

2. Resolution 2016-08 Fees

Motion to approve Resolution 2016-08 for changed rates, fees and charges.

Director Carney – motion. Director Ogram – second.

Motion approved.

3. Resolution 2016-09 Capitalization Fee – Hayden Haven/Gem Shores, Main System

The motion was made to accept Resolution 2016-09 for Capitalization fees with the amendment to change the Hayden Haven/Gem Shores 2” fee from \$13,424 to \$14,317.

Director Carney – motion. Director Ogram – second.

Motion approved.

4. Resolution 2016-10 FY 2016-2017 Budget

The motion was made to accept Resolution 2016-10 for the FY 2016-2017 Budget.

Director Carney – motion. Director Ogram – second.

Motion approved.

J. District Engineer – Necia Maiani, PE

1. Project Status Report

- a. Moose Haven Mainline Extension (Task Order 16-10) – The developers requested Welch Comer to complete the design for the required waterline extension.

- b. The Reserve at Twin Lakes (Task Order 16-09) – Nothing new to report.
- c. Taylaway Mainline Extension (Task Order 16-05) – The service line will be longer than originally planned and will need to be cased where it parallels the sewer. Construction to begin today.

2. Task Order – Gozzer Seepage Testing

Motion to approve Task Order 2016-11 in the amount of \$3200 to Welch Comer for Gozzer seepage testing.

Director Gwin – motion. Director Ogram – second.
Motion approved.

3. Task order – St. James and Sherwood Ct. Update Plans

The motion was made to amend Task Order 2011-05 to now be Task Order 16-08 and to approve Task Order 16-08 for the bid phase of the St. James and Sherwood Ct. waterline replacement, not to exceed \$22,250 to Welch Comer.

Director Carney – motion. Director Gwin – second.
Motion approved.

K. District Manager – Mike Galante

1. System Operation Update

All systems are running normally. A new pump was installed at Ohio Match and it is up to full capacity.

2. Covered Storage

The motion was made to accept the bid from Eddings Concrete for \$3 per square foot for concrete slab on the storage building. Total cost to be \$9,600.

Director Carney – motion. Director Ogram – second.
Motion approved.

L. Board Members

The Reserve at Twin Lakes remains open and continued.

The motion was made to cancel the regular scheduled Board meeting for October 6, 2016.

Director Ogram – motion. Director Carney – second.
Motion approved.

M. Adjournment

There being no further business, the motion was made to adjourn at 2:46 p.m.

Director Carney – motion, Director Gwin – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary