

**North Kootenai Water District  
Board Meeting Minutes  
November 7, 2019**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director

Staff Present: Chris de Groot, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer  
Jessie Camburn, Field Supervisor  
Dave Duthie, Maintenance Supervisor  
Robin Potts, Customer Service Specialist III (minutes recorder)

Excused: Scott Shellman, Director/Secretary

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to appoint Curt Carney as Secretary Pro Tem.

Director Hern – motion. Director Gwin – second.  
Motion approved.

**C. Consent Agenda**

1. Minutes of October 17, 2019

The motion was made to accept the consent agenda as written.

Director Hern – motion. Director Carney – second.  
Motion approved.

**D. Public Hearing**

The Public Hearing for the Namson Annexation opened at 12:33 p.m. There was no one present and there were no written communications. The Public Hearing closed at 12:34 p.m.

**E. Employee Matters**

**F. Oral Communications**

**G. Written Communications**

**H. District Attorney – Brian Werst**

1. Executive Session

The motion was made to go into Executive Session under Idaho Code 74-206(1)(c).

Director Hern – motion. Director Carney – second.  
Roll Call Vote: Ayes – Directors Carney, Hern, Crimmins, and Gwin; Nays - None

The Board went into Executive Session at 1:12 p.m. and were out at 1:40 p.m.

2. Resolution 20-03 Namson Annexation

The motion was made to approve Resolution 20-03 for the annexation of the Namson property.

Director Carney – motion. Director Hern – second.  
Motion approved.

3. Resolution 20-04 Declaring Certain Personal Property Surplus

The motion was made to approve Resolution 20-04 to declare certain personal property surplus and to give the District Manager approval to dispose of certain property.

Director Carney – motion. Director Hern – second.  
Motion approved.

**I. District Engineer – Necia Maiani, PE**

1. Project Status Report

**J. District Manager – Chris de Groot**

1. System Operation Update

2. Approval of One-Year Contract with Water Systems Management Inc. for Operation of Gozzer Wastewater Treatment Plant

The motion was made to approve a one-year contract with Water Systems Management, Inc. as negotiated by the District Manager.

Director Hern – motion. Director Carney – second.  
Motion approved.

3. Approval of Expenditure of \$66,965 for the Purchase of an F550 Crew Cab Pickup

The motion was made to give the Manager the approval to purchase an F550 Crew Cap pickup in the amount of \$66,965.00.

Director Carney – motion. Director Gwin – second.  
Motion approved.

4. Disposal of Surplus Property

- a. Adjustable Height Standing Computer Desk
- b. VacCon Vacuum and Jetter Truck
- c. 2006 Chevy 1-Ton Pickup Truck

5. Staffing Changes

**K. Board Members**

**L. Adjournment**

There being no further business, the motion was made to adjourn at 1:47 p.m.

Director Carney – motion. Director Gwin – second.  
Motion approved.

Approved on \_\_\_\_\_.

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Scott Shellman  
Director/Secretary