

**North Kootenai Water District
Board Meeting Minutes
April 18, 2013**

A. Call to Order/Roll Call

Meeting called to order at 12:31 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jim Omerso, Director/Treasurer
Alanna Brooks, Director/Secretary
Jack Hern, Director

Staff Present: Necia Maiani, District Engineer
Laura McAloon, District Attorney (Arrived at 1 p.m.)
Dan Messier, Waste Water Supervisor
Brad White, Field Supervisor
Robin Potts, Customer Service Specialist II

Excused: Mike Galante, District Manager

Visitors: Bud Bolan, Gozzer Ranch

B. Consent Agenda

1. Minutes of 03/21/13 Board Meeting
2. Financial Statement

The motion was made to approve the Consent Agenda.

Director Omerso – motion. Director Brooks – second.
Motion approved.

C. Treasurer's Report – Jim Omerso

Director Omerso went over the Financial Report noting that total revenue is up, cost of goods is down, and the contribution to the depreciation fund is up.

D. Oral Communications

Ms. Potts spoke to the Board about a customer who was very upset about the 24 hour notice he had received on his door earlier in the day. He wanted it known that he felt this was disrespectful to the customers.

E. Written Communications

None

F. Public Hearing

Ms. Maiani went over a presentation of the Gozzer rate changes for Mr. Bolan. Following the presentation, President Crimmins opened the Public Hearing for the Cap Fees for the NKWD Main System. The Public Hearing was opened at 1:04 p.m. There was neither written nor oral communications. The Public Hearing closed at 1:05 p.m.

President Crimmins opened the Public Hearing for the Hayden Haven Gem Shores Capitalization Fees at 1:05 p.m. There were no written or oral communications. The Public Hearing closed at 1:06 p.m.

The Public Hearing for the Gozzer Sewer Fees opened at 1:06 p.m. Bud Bolan said that he was present for informational purposes only. There being no further communication neither written nor oral, the Public Hearing closed at 1:07 p.m.

The Public Hearing for the NKWSD Hookup and Backflow Fees was opened at 1:07 p.m. There being no oral or written communications. The Public Hearing closed at 1:08 p.m.

G. Employee Matters

None

H. District Attorney, Laura McAloon

1. Executive Session

There was no need for an Executive Session

2. Resolution 2013-03 Approving Certain Rates and Fees and Charges of the District

After some discussion on rate changes, the motion was made to adopt Resolution 2013-03 approving certain rates and fees and charges of the District.

Director Hern – motion. Director Omerso – second.
Motion approved.

3. Resolution 2013-04 Adopting a Revised Capitalization Fee for the Main System

The motion was made to accept Resolution 2013-04 adopting a revised Capitalization Fee for the main system.

Director Omerso – motion. Director Hern – second.
Motion approved.

4. Resolution 2013-05 Adopting a Capitalization Fee for Hayden Haven Gem Shores

The motion was made to accept Resolution 2013-05 adopting a Capitalization Fee for the area commonly known as Hayden Haven Gem Shores.

Director Stoller – motion. Director Brooks – second.
Motion approved.

I. District Engineer – Necia Maiani, PE

1. Project Status Report

Bond Ordinances will be presented to the Board on May 2nd.

Ms. Maiani reported on the Gozzer odor control saying that the concrete slab has been poured for the on-site storage/injection facility at the Gozzer lift station. Everything is good to go other than the timer. We anticipate this to start the beginning of May.

A fecal coliform test is needed for the Gozzer sludge disposal. A meeting with IDEQ will happen next week.

There is no sufficient public right-of-way for the waterline extension on Strahorn. Mr. Galante will meet with property owners to obtain easements. We are hoping to begin work the middle of May.

Data provided by the District on the Gallon Charge Rate will be analyzed to estimate impacts on customers.

2. Construction Standards

Mr. Galante returned the Construction Standards to Welch Comer. His comments are being reviewed.

3. GIS Mapping

Welch Comer hosted a luncheon with several entities in the area showing an interest in GIS mapping. They will also be talking to more companies in Washington.

J. District Manager – Mike Galante

Excused

K. Board Members

There was discussion on the procedures for replacing Jim Omerso who will be resigning from the Board in the near future. President Crimmins requested information be put into the May newsletter for interested people to apply for the position.

The Board thanked Director Jim Omerso for his service.

L. Adjournment

There being no further business, the motion was made to adjourn.

Director Hern – motion, Director Omerso – second.
Motion approved.

Meeting adjourned at 1:55 p.m.

Alanna Brooks
Board Director/Secretary