

**North Kootenai Water District
Board Meeting Minutes
September 20, 2012**

A. Call to Order/Roll Call

Meeting called to order at 12:33 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Jack Hern, Director (arrived at 12:39 p.m.)

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer
Robin Potts, Accounts Specialist II

Excused: Jim Omerso, Director/Treasurer
Brian Werst, District Attorney

Visitors: None

B. Consent Agenda

1. Minutes of 09/06/12 Board Meeting
2. Financial Statements – August 2012

Mr. Galante went over the Financial Statements and pointed out that income was up 6.6% while the cost of goods was down.

Motion was made to approve the 09/06/12 Minutes and to hold the August Financial Statements until the next scheduled Board meeting.

Director Stoller – motion, Director Brooks – second.
Motion approved.

C. Oral Communications

None

D. Written Communicatons

Jeff Beeman of the USDA Rural Development office sent in a letter stating they had taken possession of the property at 23802 N Ponderosa St., Athol, ID and that they would not pay the charges left by the previous owner. Mr. Galante pointed out that it would cost the District less to write off the \$344.15 than to pursue legal action.

The motion was made to write off the amount owed by the previous owner, Carrie Halladey, of 23802 N Ponderosa St, Athol, ID.

Director Stoller – motion, Director Brooks – second.
Motion approved.

E. Employee Matters

None

F. District Attorney, Brian Werst

Excused

G. District Engineer – Necia Maiani, PE

1. Project Status Report

Final punch list items for the Chilco West waterline were addressed by Scarsella last week. We are waiting on the tax release before preparing their retainage release.

The LID hearing for Chilco West is scheduled for October 4th. We are in the pre-payment period for the Chilco East project, which ends October 7.

We are currently looking at different options for odor control at the lift station at Arrow Point in Gozzer.

An underwater survey is being conducted at the intake line at Gozzer to find ways of reducing stress on this line.

2. Pay Request/Change Orders

None

3. Revenue Bond Update

This report is on file and can be viewed at the District office. We will close out the Revenue Bond at the October 4th meeting.

H. District Manager – Mike Galante

1. Executive Session

None

2. Walgreen's

New gate valve was installed yesterday along with new pipe.

3. Auction Results

The forklifts we were interested in went for \$7,500 - \$11,000. Our budget is \$5,000. The excavators went for too much money, as well. They sold at \$22,000 - \$30,000. We will keep looking for something within our budget.

4. Conservation Plan – 2011 Annual Review

Mr. Galante pulled this from the Agenda and will present at a later date.

5. CPI Index – COLA

The raising of the cost of living index was discussed. It was up 1.9% in August. The Board members decided to see what the state of Idaho is doing with their employees. A decision will be made at the next Board meeting.

Mr. Galante announced to the Board that he would be on vacation from September 28th through October 8th. During this time, Mr. Galante is planning to attend a conference that will be held close to where he will be staying. The Board agreed to pay for the conference fees.

I. Board Members

None

J. Financial Report

None

K. Adjournment

Director Hern made a motion to adjourn. Director Stoller – second.
Motion approved. Meeting adjourned at 2:07 p.m.

Alanna Brooks
Board Director/Secretary