

**North Kootenai Water District
Board Meeting Minutes
March 2, 2017**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, President
Jack Hern, Vice President
Thomas Gwin, Treasurer
Fred Ogram, Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II (minutes recorder)

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

Minutes of 02/16/17 Board Meeting

The motion was made to approve the 02/16/17 Board minutes as written.

Director Carney – motion. Director Ogram – second.
Motion approved.

D. Employee Matters

None

E. Oral Communications

A customer called into the office earlier this week. She requested the Board reverse her fees from a previous lock off. The Board denied the request and asked the staff to recommend the customer set-up level pay and then have her payment automatically deducted each month.

Mr. Werst suggested that the District refrain from taking payments by phone due to credit card fraud.

F. Written Communications

None

G. District Attorney – Brian Werst

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206(1)(i).

Director Hern – motion. Director Carney – second.

Roll Call:

Ayes: Directors Carney, Crimmins, Gwin, Hern and Ogram

Nays: None

Entered into Executive Session at 2:30 p.m. Out at 2:52 p.m.

2. Ranch Valley Well Lot

The Board instructed Mr. Galante to go forward with squaring off the Ranch Valley well lot which gives Mr. James Mitchell the easement needed for his house. However, all costs to do so, including fencing the well lot, will have to be paid by Mr. Mitchell.

3. Equipment Leasing

Mr. Werst told the Board that renting to own equipment, instead of continued renting of equipment, is a possible way to finance new equipment.

4. Legal Considerations for System Acquisition

The Board discussed the annexation of new systems into the District. Parcels with 5+ acres cannot be forced to annex into the District.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Welch Comer continues to give the District support with the GIS. Currently, District staff is adding meters to the GIS system.

2. Moose Haven Pre-Construction Meeting

Pre-construction meeting is planned for next Friday. Construction is scheduled to begin 03/13/17. Plans have been submitted to Lakes Highway District.

I. District Manager – Mike Galante

1. System Operation Update

Finucane well repairs are to be made. Rose Lane is still frozen.

2. Hillside Service Replacement

Mr. Galante requested the District be allowed to purchase an excavator for the Hillside service replacement. The Board instructed Mr. Galante to try to use the backhoe and to rent an excavator, if needed.

3. Panhandle Village Water System

Discussed the possible acquisition of the Panhandle Village Water System. All lots would have to agree to annex into the District.

4. Happy Valley Water System

Discussed the possible acquisition of the Happy Valley Water System. The Board and staff thought this was a better fit for Hayden Lake Irrigation District because they already have water lines in this area.

5. IFG Meeting

Mr. Galante and Ms. Maiani met with Idaho Forest Group (IFG) and discussed the easement for Moose Haven Estates, current LIDs owned by IFG, and a new 1,000,000 gallon reservoir.

J. Board Members

Director Ogram presented a possible new Mission Statement for the District, as follows:

“The mission of the North Kootenai Water District is to provide the professional deliverance of affordable potable, non-potable and reclaimed water to our customers. We do this in the public’s trust, while protecting the water quality of our greater community.”

This statement will be discussed at the next Board meeting.

K. Adjournment

There being no further business, the motion was made to adjourn at 2:52 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary