

**North Kootenai Water District
Board Meeting Minutes
November 17, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:38 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Treasurer
Fred Ogram, Director/Secretary (arrived at 12:42 p.m.)
Thomas Gwin, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Steve Cordes, PE, District Engineer

Excused: Curt Carney, Director

B. Agenda Changes and/or Board Member Conflicts

The motion was made to amend the agenda to change the description of J.2. to Change Order #1 Lancaster Avondale Project – S&L Underground, to change the description of J.3. to Change Order #2 Lancaster Avondale Project Asphalt, and to add J.4. Pay Request #3 Lancaster Avondale Project

Director Hern – motion. Director Gwin – second. Motion approved.

C. Consent Agenda

1. Minutes of 11/03/16 Board Meeting
2. Financial Reports – October 2016

The motion was made to approve the consent agenda.

Director Hern – motion. Director Gwin – second.
Motion approved.

D. Treasury Report

Mr. Galante presented the October Treasury report.

E. Public Hearing

1. The Reserve at Twin Lakes Annexation

The public hearing for the Reserve at Twin Lakes annexation continued from the previous Board meeting. Discussion began at 12:47 p.m. There being no visitors and no written comments, the public hearing closed at 12:48 p.m.

2. Eiter Annexation

The public hearing for the Eiter annexation opened at 12:48 p.m. There were no visitors and no written comments. The public hearing closed at 12:49 p.m.

F. Employee Matters

None

G. Oral Communications

None

H. Written Communications

None

I. District Attorney – Brian Werst

1. Executive Session

There was no need for executive session.

2. Oder of Annexation, The Reserve at Twin Lakes

A motion was made approve Resolution 2016-07 for the annexation of The Reserve at Twin Lakes.

Motion – Director Hern. Second – Director Gwin. Motion approved.

3. Order of Annexation, Eiter

The motion was made to approve Resolution 20216-11 for the annexation of the Eiter property.

Motion – Director Hern. Second – Director Gwin. Motion approved.

4. Developer Agreement: The Reserve at Twin Lakes

Mr. Werst is working on this agreement.

J. District Engineer – Steve Cordis, PE

1. Project Status Report

Comments are on file at the District office.

2. Change Order #1 Lancaster Avondale Project – S&L Underground

Motion to approve the Lancaster Avondale Project Change Order #1 in the amount of \$10,508.85 to Avondale Irrigation District for additional underground piping, exploratory, and labor.

Director Hern – motion. Director Gwin – second. Motion approved.

3. Change Order #2 Avondale Project Asphalt

The motion was made to approve Change Order #2 for Lancaster Avondale Project in the amount of \$9,693.00 to Avondale Irrigation for additional asphalt cutting and replacement.

Director Hern – motion. Director Gwin – second.

Motion approved.

4. Pay Request #3 Lancaster Avondale Project

The motion was made to approve Lancaster Avondale Project Pay Request #3 in the amount of \$19,191.76 (Change Orders # 1 and #2).

Director Hern – motion. Director Gwin – second.

Motion approved.

K. District Manager – Mike Galante

Mr. Galante's comments for each of the following agenda items are on file at the District office.

1. System Operation Update
2. Valiant Group – Idaho Club
3. Backflow Testing – Policy Change

L. Board Members

None

M. Adjournment

There being no further business, the motion was made to adjourn at 3:25 p.m.

Director Hern – motion, Director Gwin – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary