

**North Kootenai Water District
Board Meeting Minutes
June 2, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:34 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Treasurer (arrived 12:36 p.m.)
Fred Ogram, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II, (minutes recorder)

Visitors: Brett Boyer, City of Hayden
Kristine Rose, City of Hayden
Anna Moody, Idaho Dept. of Environmental Quality
John Jose, Idaho Dept. of Environmental Quality

B. Agenda Changes and or Board Member Conflicts

The motion was made to move agenda item I.2. City of Hayden, Brent Boyer – Sewer Collection Fees to Oral Communications

Director Carney – motion. Director Ogram – second.
Motion approved.

The motion was made to add H.4. Task Order 16-05 Talaway Project

Director Carney – motion. Director Hern – second.
Motion approved.

C. Consent Agenda

Minutes of 05/19/16 Board Meeting

The motion was made to accept the 05/19/16 Board meeting minutes as written.

Director Carney – motion. Director Ogram – second.
Motion approved.

D. Employee Matters

None

E. Oral Communications

1. Brett Boyer and Kristine Rose, from the City of Hayden, requested the Board's consideration of an agreement between the District and the City of Hayden in which the District would help collect the City's unpaid sewer bills by shutting off these mutual customer's water until the sewer bills were paid.
2. Anna Moody and John Jose, from IDEQ, presented 15 plaques to the District. The plaques were for Certificates of Achievement to commend the District on working with IDEQ on Source Water Protection. They said it had been great to work with Dan Messier, (NKWD Wastewater Supervisor).

F. Written Communications

1. Letter to Gary Creagle from Mr. Galante regarding fees.
2. Revised will-serve letter for the Talaway Subdivision.
3. Mr. Galante received an email from Suzanne Scheidt, IDEQ. They will be using Hayden Haven/Gem Shores (HH/GS) system as a model for a study they are doing on area-wide slow sand filtration. Mr. Galante said it was an honor to have HH/GS used for a study of this scope.

G. District Attorney – Brian Werst

Executive Session

There was no need for an Executive Session.

H. District Engineer – Necia Maiani, PE

1. Project Status Report
 - a. The application for the building permit for the covered storage building and the site plan have been drafted.
 - b. The task order for the St. James waterline installation will be submitted to the Board in July.
 - c. Gozzer wants the Homestead pond regulated.

2. Revisions to CIP

Discussed revisions in the CIP for service replacements on Hillside and the covered storage building.

3. Task Order 16-02 Ela Water Line QLPE

This was stricken from Welch-Comer's to do list.

4. Task Order 16-05 Talaway Project

The motion was made to approve T.O. 16-05 in the amount of \$7,100 to Welch-Comer for the Talaway Project.

Director Hern – motion. Director Carney – second.
Motion approved.

I. District Manager – Mike Galante

1. System Operation Update
 - a. All systems operating normally.
 - b. Lancaster wells were using lots of water on Wednesday.
 - c. Electrical delays have stopped the transfer of the new SCADA program until October.

2. City of Hayden, Brent Boyer – Sewer Collection Fees

This was moved to Oral Communications.

3. New Building: Project Award

Bids were not responsive. Will re-bid.

4. Board Member Applications

Mr. Galante discussed a possible candidate for the Board position. Director Crimmins requested we put a notice in the District newsletter.

J. Board Members

The motion was made to cancel the June 16th Board meeting as there will not be a quorum.

Director Ogram – motion. Director Hern – second.
Motion approved.

K. Adjournment

There being no further business, the motion was made to adjourn at 2:36 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary