

**North Kootenai Water District
Board Meeting Minutes
August 15, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 11:01 a.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Scott Shellman, Director/Secretary
Curt Carney, Director

Staff Present: Chris de Groot, District Manager
Necia Maiani, PE, District Engineer
Dan Messier, Wastewater Supervisor
Dave Duthie, Operations Supervisor
Debbie Wilson, Office Supervisor
Robin Potts, Customer Service Specialist III (Minutes Recorder)
Lynsey Petersen, Welch Comer
Derek Huff, Welch Comer

Excused: Thomas Gwin, Director/Treasurer
Brian Werst, District Attorney

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes August 1, 2019
2. Financials – July 2019

The motion was made to approve the minutes of August 1st, as written, but to hold the financials until the next meeting.

Director Hern – motion. Director Carney – second.
Motion approved.

D. Treasury Report – Chris de Groot

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

H. District Attorney – Brian Werst

Excused

I. District Engineer – Necia Maiani, PE

1. Project Status Report
2. Capital Budget Update
3. Draft FY 2019/20 Budgets, Rates and Fees Update

J. District Manager – Chris de Groot

1. System Operation Update
2. Approval of Expenditure - \$6,449.63 for Removal and Replacement of the Well Pump at Ohio Match Well #1 by United Crown Pump and Drilling

The motion was made to approve the expenditure of \$6,449.63 plus up to \$500 for additional expenses to remove and replace the well pump at Ohio Match Well #1 by United Crown Pump and Drilling.

Director Hern – motion. Director Carney – second.
Motion approved.

3. Approval of Expenditure - \$51,377.24 for 189 radio read meters from H. D. Fowler Company

The motion was made to approve the expenditure of \$51,377.24 for 189 radio read meters from H. D. Fowler.

Director Carney – motion. Director Hern – second.
Motion approved.

4. Approval of Expenditure – \$22,892.00 for the VFD Controller for Tree Farm Well #3 from United Crown Pump and Drilling

The motion was made to approve the expenditure of \$22,892.00 for the VFD controller for Tree Farm Well #3 from United Crown Pump and Drilling.

Director Hern – motion. Director Shellman – second.
Motion approved.

K. Board Members

L. Recess – Lunch

Workshop – Rates, Fees, Fiscal Year 2019–2020 Budget

M. Cap Fees, Main System, Hayden Haven/Gem Shores, Gozzer Ranch

N. System Access Fees – Main System, Hayden Haven/Gem Shores, Gozzer Ranch

O. Water Rates – Main System, Hayden Haven/Gem Shores, Gozzer Ranch

P. Budgets Fiscal Year 2019-2020

Q. Adjournment

There being no further business, the motion was made to adjourn at 2:58 p.m.

Director Hern – motion. Director Carney – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary