

**North Kootenai Water District
Board Meeting Minutes
June 7, 2018**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President (arrived 12:33 p.m.)
Thomas Gwin, Director/Treasurer
Curt Carney, Director

Staff Present: Chris de Groot, District Manager
Robin Potts, Customer Specialist II (minutes recorder)

Excused: Fred Ogram, Director/Secretary
Necia Maiani, PE, District Engineer
Brian Werst, District Attorney

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of 04/26/18 Board Meeting
2. Minutes of May 17th
3. Financials – April 2018

The motion was made to approve the Consent Agenda.

Director Carney – motion. Director Gwin – second.
Motion approved.

D. Employee Matters

None

E. Oral Communications

None

F. Written Communications

Discussed letters to Kevin Smith, Duffy and Pepper Smock, Coeur d'Alene Tractor, and Bob Chandler.

G. District Attorney – Brian Werst

Excused

H. District Engineer – Necia Maiani, PE

Excused

I. District Manager – Chris de Groot

1. System Operation Update

Manager's Comments are on file at the District office.

2. Possible July 5, 2018 Board Meeting Cancellation

The motion was made to forego the July 5th Board meeting.

Director Hern – motion. Director Carney – second.
Motion approved.

3. Update on Alternative Method of Meter Reading

Mr. de Groot gave an update on the new method of reading meters.

4. Draft of NKWSD Safety Manual

Mr. de Groot updated the Board on the Safety Manual.

5. Mini Excavator to Replace District Backhoe

The motion was made to give Mr. de Groot permission to sign a four year lease on a Mini Excavator with extra bucket, not to exceed \$58,650.

Director Carney – motion. Director Hern – second.
Motion approved.

The motion was made to give Mr. de Groot the authority to surplus the backhoe.

Director Carney – motion. Director Hern – second.
Motion approved.

6. Surplus of Kundel Shorelite Shoring Box

The motion was made to give Mr. de Groot the authority to surplus the Kundel Shorelite Shoring Box.

Director Carney – motion. Director Hern – second.
Motion approved.

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn at 1:44 p.m.

Director Hern – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary