

**North Kootenai Water District
Approved Board Meeting Minutes
November 19, 2015**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:32 p.m. by Vice-President Stoller.

Directors Present: Shirley Stoller, Director/Vice President
Fred Ogram, Director/Secretary
Jack Hern, Director/Treasurer
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Robin Potts, Customer Service Specialist II (Minutes Recorder)

Excused: Tom Crimmins, Director/President
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

B. Consent Agenda

1. Minutes of 11/05/15 Board Meeting
2. Financial Reports – November 2015

The motion was made to accept the Minutes as written.

Director Carney – motion. Director Ogram – second.
Motion approved.

The motion was made to approve the Financial Reports.

Director Hern – motion. Director Carney – second.
Motion approved.

C. Treasury Report – Mike Galante

Mr. Galante gave the Treasury report. Water revenue was down from the previous month but more than the budgeted amount. There were three payrolls in the month of October. A copy of the full report can be viewed at the District office.

D. Employee Matters

None

E. Oral Communications

None

F. Written Communications

Copies of letters from Mike Galante to the Idaho Department of Water Resources and to Sean Hoisington of the City of Hayden were given to the Directors. Copies of these letters are available for viewing at the District office.

G. District Attorney – Brian Werst

Excused

H. District Engineer – Necia Maiani, P.E.

Mr. Galante gave an update to the Board of Ms. Maiani's current projects for the District. Previously, Ms. Maiani had sent a memo to the Board regarding project status. This is available for viewing at the District office.

I. District Manager – Mike Galante

1. Executive Session

There was no need for an Executive Session.

2. System Operation Update

Mr. Galante reported on the current status of each of the well sites that were affected by Tuesday night's windstorm. The electricity was off at several sites and some do not have generators. The Board asked Mr. Galante to bring them information on the cost of generators at each site. They asked him to prioritize based on system population and high risk areas.

3. Lancaster 3 Update

Reinstallation of the well pump at Lancaster 3 has been rescheduled for Tuesday of next week due to the windstorm.

4. Rimrock Meadows 2nd Addition – Update

Mr. Galante asked the Board to approve a letter, written to Mr. Bart North, regarding the request for the District to participate in paying for a 12" water pipe installation.

The motion was made to approve the letter to Rimrock Meadows as written.

Motion – Director Ogram. Second – Director Carney
Motion approved.

5. City of Hayden – Property Acquisition

There has been no response from Sean Hoisington of the City of Hayden

6. Fernan Estates – Updates

No new developments.

7. Workland Witherspoon – Engagement Letter

The motion was made to give Mr. Galante the authority to sign an engagement letter with Workland Witherspoon.

Motion – Director Carney. Second – Director Hern
Motion approved.

J. Board Members

Mr. Galante reported to the Board of Directors on the annual COLA for the State of Idaho, per their previous request. He read from a report that said the State refers to the Consumer Price Index as what is typically used in Idaho. The Board was previously advised by legal counsel to use this index minus food and fuel for annual COLA's to the District staff.

K. Adjournment

There being no further business, the motion was made to adjourn at 1:59 p.m.

Director Hern – motion, Director Ogram – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary