

**North Kootenai Water District  
Special Board Meeting  
Minutes  
January 8, 2015**

**A. Call to Order/Roll Call**

Meeting called to order at 12:33 p.m. by President Crimmins.

Present:

Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Alanna Brooks, Director/Secretary  
Jack Hern, Director/Treasurer  
Curt Carney, Director

Staff Present:

Mike Galante, District Manager  
Necia Maiani, PE, District Engineer, (arrived 12:35 p.m.)

Excused:

Brian Werst, District Attorney

**B. Consent Agenda**

Minutes of 12/18/14 Board Meeting

Director Stoller made a correction to the 12/18/14 minutes. The consent agenda included the November financials which had not been approved but were postponed.

The motion was made to accept consent agenda with Director Stoller's change.  
Director Stoller – motion. Director Carney– second.  
Motion approved.

**C. Employee Matters**

None

**D. Oral Communications**

None

**E. Written Communication**

Discussion took place on a letter received by Mr. Galante regarding the RAFN.

**F. District Attorney – Brian Werst**

Excused

## **G. District Engineer – Necia Maiani, PE**

### 1. Project Status Report

Mr. Galante gave the Board information on the progress of the building at Lancaster #5.

### 2. Change Order #1 – Lancaster 5

The motion was made to approve Change Order #1 for Lancaster 5, in the amount of \$1,670, for additional concrete work, to be paid to TML Construction.

Director Stoller – motion. Director Brooks – second.  
Motion approved.

### 3. Pay Request #3 – Lancaster 5

Mr. Galante informed the Board that this Pay Request # was in error on the agenda. Pay Request #2 for Lancaster #5 should have been Pay Request #3.

Director Carney requested Ms. Maiani get confirmation of the final costs to finish the building which includes the cost of painting.

The motion was made to approve Pay Request #3 for Lancaster 5, in the amount of \$30,792.58 which represents 98% of the contract amount, to be paid to TML Construction.

Director Stoller – motion. Director Brooks – second.  
Motion approved.

### 4. Change Order #2 – RAFN

Due to the necessity of splitting the application for the RAFN, Ms. Maiani had a change order request.

The motion was made to approve Change Order #2 to Task Order #14-04 in the amount of \$8,176.45, payable to Welch Comer.

Director Carney – motion. Director Hern – second.  
Motion approved.

There was some further discussion on the future expectations on water rights.

## **H. District Manager – Mike Galante**

### 1. 2015 Outlook

Calendar year projects are as follows:

- a. Strahorn PRV will be installed
- b. The Chilco area will have leak detection done and work will be done on the valve cluster
- c. Arrow Point lift station updates will be performed
- d. Integrity testing will be done on the membranes at Gozzer to see how long until they need to be replaced.

Director Stoller requested some updated work be done on the building on Hayden Lake Road stating that it needed to be painted and mowed and that the stairs looked hazardous.

2. Swartout Group Update

A hearing has been set for 2/12/15 for the Conditional Use Permit for the waste water plant.

3. 4-S Ranch Update

Ms. Maiani reported that they have completed their letter of interest and it has been submitted to IDEQ. 4-S Ranch still needs to supply a support letter.

4. Mr. Galante informed the Board that the District has been asked to keep Finucane well offline for 60 days. We will then do additional testing to assure water quality.

**I. Board Members**

1. Mr. Galante let the Board members know that May 19<sup>th</sup> was Election Day for the three Board seats that were up for re-election. The last day to file is March 20<sup>th</sup> while the earliest would be mid-February. April 3<sup>rd</sup> is the last day for write-ins.

2. President Crimmins announced that he would be absent at the next meeting.

3. President Crimmins said that Mr. Galante's annual evaluation would take place on 2/5/15. Board members need to bring any information they have regarding this evaluation to that meeting.

4. Before the regular Board meeting on 2/19/15 that begins at 12:30 p.m., there will be a special Board meeting with the District employees which will begin at 10:00 a.m.

**J. Adjournment**

The motion was made to adjourn.

Director Hern – motion. Director Brooks – second.  
Motion approved.

Meeting adjourned at 2:11 p.m.

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Alanna Brooks  
Director/Secretary