

**North Kootenai Water District
Board Meeting Minutes
August 1, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:35 p.m. by Vice President Hern.

Directors Present: Tom Crimmins, Director/President (arrived 12:41p.m.)
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer (minutes recorder)
Scott Shellman/Secretary, Director (arrived 12:40 p.m.)
Curt Carney, Director (via phone)

Staff Present: Chris de Groot, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Dan Messier, Wastewater Supervisor
Laura McAloon, District Bond Attorney

B. Agenda Changes and/or Board Member Conflicts

The motion was made to appoint Director Gwin as Secretary Pro Tem.

Director Gwin – motion. Director Carney – second.
Motion approved.

C. Consent Agenda

1. Minutes of July 18, 2019

The motion was made to approve the consent agenda.

Director Gwin – motion. Director Carney – second.
Motion approved.

D. Public Hearings

1. Justin and Camille Cox Annexation
2. Tammi Lynn Kerr Burnside Annexation
3. Dean and Karen Jolly Annexation

The public hearing opened at 12:37 p.m. There was no one present and there were no written comments. The public hearing closed at 12:38 p.m.

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

None

H. District Attorney – Brian Werst

1. Executive Session

The motion was made to go into Executive Session based on Idaho Code 74-206 (1)(a).

Director Gwin – motion. Director Shellman – second.

Roll Call – Ayes: Jack Hern, Thomas Crimmins, Curt Carney, Scott Shellman, Thomas Gwin

Nays: None

The Board of Directors went into executive session at 12:43 p.m. and were out at 12:55 p.m.

The motion was made to approve the funding of a new full-time position and approve the hiring to fill that position.

Director Crimmins – motion. Director Gwin – second.

Motion approved.

2. Resolution 2019-17 Dean and Karen Jolly Annexation

3. Resolution 2019-18 Tammi Lynn Kerr Burnside Annexation

4. Resolution 2019-19 Justin and Camille Cox Annexation

The motion was made to approve Resolutions 2019-17 Dean and Karen Jolly annexation, 2019-18 Tammi Lynn Kerr Burnside annexation, Resolution 2019-19 Justin and Camille Cox annexation.

Director Gwin – motion. Director Shellman – second.

Motion approved.

I. District Engineer – Necia Maiani, PE

1. Project Status Report

2. Amendment 1 to Task Order 19-03 Gozzer Condo Analysis

The motion was made to approve the amendment to Task Order 19-03 for for the Gozzer Condo analysis in an amount not to exceed \$6,000.

Director Shellman – motion. Director Gwin – second.

Motion approved.

J. District Manager – Chris de Groot

1. System Operation Update

2. Update on Ser. 2009 Water Revenue Bond Refinance

The motion was made to allow Mr. de Groot to sign the term sheet for revenue bond refinance.

Director Crimmins – motion. Director Shellman – second.

Motion approved.

3. Approval of Expenditure - \$13,680 to Strip, Restore and Stain the Gozzer Wastewater Treatment Plant Building to J & J Carpentry

The motion was made to approve the expenditure of \$13,680 to J & J Carpentry to strip, restore and stain the Gozzer Wastewater Treatment Plant building.

Director Gwin – motion. Director Crimmins – second.
Motion approved.

K. Board Members

L. Adjournment

There being no further business, the motion was made to adjourn at 2:57 p.m.

Director Shellman – motion. Director Crimmins – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary