

**North Kootenai Water District  
Board Meeting Minutes  
January 7, 2016**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Shirley Stoller, Director/Vice President  
Jack Hern, Director/Treasurer  
Curt Carney, Director  
Fred Ogram, Director/Secretary

Staff Present: Mike Galante, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer

Visitors: Kacie Tollefson – Magnuson McHugh & Co.

**B. Consent Agenda**

1. Minutes of 12/17/15 Board Meeting

The motion was made to approve the Consent Agenda containing the 12/17/15 Board meeting minutes.

Director Carney – motion. Director Stoller – second.  
Motion approved.

**C. Employee Matters**

None

**D. Oral Communications**

Kacie Tollefson presented the Board with the District's FY 2014-15 Audit.

**E. Written Communications**

Mr. Galante received the final conveyance from Del Kerr for Rimrock Meadows 2<sup>nd</sup> Addition.

**F. District Attorney – Brian Werst**

1. Executive Session

There was no need for Executive Session.

2. Officer Elections

The nomination was made by Director Hern to retain all existing Board positions as is for 2016. The nomination was second by Director Stoller.

The nomination was approved by all.

3. Employee Policy Manual

Mr. Werst discussed new revisions to the Employee Policy Manual. ICRMP's "At Will" manual will be used as a guide.

4. 7 Lakes, LLC

An attorney representing the 7 Lakes, LLC group contacted Welch Comer regarding fees.

5. Notice of Public Hearing Fees

Covered in Section G.3.

**G. District Engineer – Necia Maiani, P.E.**

1. Project Status Report

Ohio Match Booster Station plans were submitted to DEQ for approval on December 8<sup>th</sup>.

2. Large Size Capitalization Fee – Update

Covered in Section G.3.

3. QLPE Fee

The motion was made to set a public hearing on February 4, 2016 for #1 Cap Fee and #2 QLPE Fee.

Director Stoller – motion. Director Hern – second.  
Motion approved.

**H. District Manager – Mike Galante**

1. System Operation Update

See Mr. Galante's written comments which are attached.

2. Mobile Generator Option

Mr. Galante discussed the cost of a mobile generator. He indicated that transfer switches would be necessary for these sites. The Board asked that total prices for the necessary equipment be presented at the next meeting.

3. Rimrock Meadows 2<sup>nd</sup> Addition

Offsite improvements (12" main installation) has been suspended due to weather.

4. Pickup Truck Purchase

The motion was made to purchase a 2016 Sierra 1500 for \$24,995.59 through Robideaux Motors.

Director Hern – motion. Director Stoller – second.  
Motion approved.

**I. Board Members**

None

**J. Adjournment**

There being no further business, the motion was made to adjourn at 2:47 p.m.

Director Hern – motion, Director Stoller – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Fred Ogram  
Director/Secretary

District Manager's Agenda Comments  
NKWD Board Meeting  
January 7, 2016

H1. System Operation Update

All pumping systems with the exception of Lancaster #3 are operating normally. We have been experiencing some power interruptions due to snow and ice on the power lines. The worst was Christmas day.

H2. Mobile Generator Option

We discussed at the last meeting the idea of mobile generator capable of operating both single phase and 3 phase pump stations. I'm working with Western States CAT on pricing for a new and or used unit.

H3. Rimrock Meadows 2<sup>nd</sup> Addition – Update

Del Kerr has stopped work on the 12" water line along Meadow Wood Lane citing weather concerns. MDM has encountered rock and broke their big rock hammer. A new "bit" has been ordered. Work will likely resume once the weather improves. MDM's production is slow in the cold weather.

H4. Pickup Truck Purchase

At the last meeting I requested that we sell of our existing service pickups and replace it with a Chevy Colorado. I've been doing some research on this mid-sized truck and have found some interesting facts. Consumer Reports doesn't think the Colorado is a very reliable truck. In fact it has a very low rating. In addition, fuel economy is only 2 MPG better than the full size Silverado half ton with a V-6.

I have also been researching our fleet pricing, and piggy backing on the State of Idaho's purchasing. With the government fleet incentives currently available to us, we can purchase a full size GMC Sierra 1500 (1/2 ton) for less than a GMC Canyon (Colorado). Robideaux Motors has the State contract for GMC. I expect to have a price for you by Thursday's meeting.

Board Members: Please let either Debbie or me know if you plan to attend the holiday party on January 30<sup>th</sup>.